



*Santa Monica Community College District*  
**Budget Planning Subcommittee of the District  
Planning and Advisory Council (DPAC)**  
**MEETING MINUTES – October 7, 2020**

A Virtual Meeting of the Budget Planning Subcommittee will be held Wednesday, October 7, 2020 at 2 pm.  
Join: <https://cccconfer.zoom.us/j/91970461783> or Telephone: (669)900-6833, Meeting ID: 919 7046 1783

**I. Call to Order 2:03 pm**

**Members:**

- Mitch Heskell, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative
- Jose Hernandez, Academic Senate Representative (Absent)
- Nate Donahue, Academic Senate Representative
- Matt Hotsinpillar, Faculty Association Representative, Co-Chair
- Peter Morse, Faculty Association Representative (Absent)
- Martha Romano, CSEA Representative (Absent)
- Dee Upshaw, CSEA Representative
- Dagmar Gorman, CSEA Representative
- Mike Roberts, CSEA Representative (Absent)
- Tafari Alan, Associated Student Representative
- Mohamed Najar, Associated Student Representative
- Tbd, Associated Student Representative
- Tbd, Associated Student Representative

Interested Parties in attendance: Caden Gicking, Jamar London, Elaine Roque

**II. Public Comments** The Committee members welcomed Caden Gicking to the committee.

**III. Approval of Minutes:** September 16, 2020 Minutes were approved unanimously.

**IV. Reports/Discussion**

a. MSI CARES Act Funding – Survey Results

Chris Bonvenuto shared data from the survey. 989 students from 5 ethnic and racial demographics participated. The students' top needs were: Free or Reduced Cost Textbooks, Additional Online Counseling, Access to Specialized Software (Adobe, Statistical Package, etc).

The committee agreed that creating the structure to have a strong Distance Education Program with high quality classes is a great value for the future of Distance Education.

A suggestion was made for Associated Students and Academic Senate to create a List or Guide of Student Needs to be shared during Faculty Departmental meetings to determine best practices.

IT Department has dedicated student resources: [StudentIThelp@smc.edu](mailto:StudentIThelp@smc.edu), Phone: (310)434-3111 and [www.smc.edu/administration/information-technology/student-email/office-365.php](http://www.smc.edu/administration/information-technology/student-email/office-365.php)

All groups were going back to their respective constituency groups to discuss and bring back suggestions for DPAC to make recommendations to the Superintendent/President on how to allocate the \$803,053 MSI CARES Act funding.

**V. Adjournment: 3:48 pm**

**Future Budget Planning Committee Meetings:** Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.