



*Santa Monica Community College District*  
**Budget Planning Subcommittee of the District  
Planning and Advisory Council (DPAC)**  
**MEETING MINUTES – October 21, 2020**

A Virtual Meeting of the Budget Planning Subcommittee will be held Wednesday, October 21, 2020 at 2 pm.  
Join: <https://cccconfer.zoom.us/j/91970461783> or Telephone: (669)900-6833, Meeting ID: 919 7046 1783

**I. Call to Order 2:05 pm**

**Members:**

- Mitch Hesel, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative
- Vacant, Academic Senate Representative
- Nate Donahue, Academic Senate Representative
- Matt Hotsinpiller, Faculty Association Representative, Co-Chair
- Peter Morse, Faculty Association Representative
- Martha Romano, CSEA Representative
- Dee Upshaw, CSEA Representative
- Dagmar Gorman, CSEA Representative
- Mike Roberts, CSEA Representative (Absent)
- Tafari Alan, Associated Student Representative
- Mohamed Najar, Associated Student Representative
- Caden Gicking, Associated Student Representative
- Tbd, Associated Student Representative

Interested Parties in attendance: Elaine Roque, Jessica Gonzalez, Jamar London

**II. Public Comments**

**III. Approval of Minutes:** October 7, 2020 Minutes were approved unanimously

**IV. Reports /Discussion**

- a. Chris Bonvenuto presented 3 scenarios where the District's Budget improves, stays the same, or declines during the Multi-Year Budget Review. In two scenarios, based on the assumptions of no COLA and declining non-resident student enrollment, the District would not meet the 5% Fund Balance requirement to pass a budget by the State Chancellor's Office.
- b. Committee members decided to return to their constituency groups and bring back recommendations on ways the district can be proactive if the Budget does not improve by January 2021.
- c. MSI CARES Act Funding - Recommendations by Constituency Group:  
MA: \$250k-\$400k set aside for Academic Affairs for course materials, remaining \$400k to improve Distance Education to be on par with competitors (Green Room to record lectures)  
AS: Student Bookstore Vouchers, Faculty resources for Zero Cost Textbooks, Grants to pay Student Internet, Access for Specialized Equipment, Technology, Software, Noise Canceling Headphones, IPADS for better software

Academic Senate: Student Internet, Equipment to handle Technology needs,  
Addressing Department needs, Academic Affairs course materials  
FA: DSPS student Support for proctoring and to meet accommodations,  
Fund for quick response for Academic Affairs to meet the needs for course materials

DEADLINE TO USE MSI CARES ACT FUNDING: **May 31, 2021** ~\$800k

The Budget Committee will rank the recommendations during the next meeting.

**V. Adjournment:** 3:18 pm

For all documents, visit [www.smc.edu/ACG/DistrictPlanningPolicies/Pages/Budget-Planning-Subcommittee.aspx](http://www.smc.edu/ACG/DistrictPlanningPolicies/Pages/Budget-Planning-Subcommittee.aspx)

**Future Budget Planning Committee Meetings:** Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.