



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**JUNE 1, 2016**  
**MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, June 1, 2016 at 2:04 p.m. at Santa Monica College, Library 275, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:04 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, District Representative  
Mitch Heskell, District Representative  
Laurie Mcquay-Peninger, District Representative (Absent)  
Bob Isomoto, District Representative, Co-Chair  
Mario Martinez, Academic Senate Representative  
Fran Chandler, Academic Senate Representative (Absent)  
Matt Hotsinpiller, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Martha Romano, CSEA Representative  
Dee Upshaw, CSEA Representative  
Robert Villanueva, CSEA Representative  
Rasheedah Watts, CSEA Representative (Absent)  
Sam Ross, Associated Student Representative  
Jesse Randel, Associated Student Representative  
Chang Guo, Associated Student Representative  
Orlando Gonzalez, Associated Student Representative

Interested Parties:  
Peter Morse

III. Review of Minutes: May 18, 2016 accepted as amended

IV. Agenda:

A. Discussion of ID Card Fee

Co-Chair Howard Stahl shared information gathered about how other colleges name this fee. The Chancellor's Office publishes a Student Fee Handbook which all these kinds of fees must follow. Different names were considered.

Following all the discussion, the following motion was made:

MOTION:

"The DPAC Budget Sub-Committee recommends to DPAC that the Student ID Fee's name be changed to General Fund Fee or College Services Fee or some other name that more accurately matches the fee's purpose."

MADE: Martinez SECONDED: Ross

FOR: 13 AGAINST: 0 ABSTAIN: 0

PASSED UNANIMOUSLY

## B. Institutional Effectiveness Fiscal Viability Target Recommendations

Co-Chair Howard Stahl shared information provided to the committee from Hannah Lawler, Dean of Institutional Research, regarding the Fund Balance target recommendation. The Committee reviewed the Fund Balance over the past five fiscal years. Different percentages were considered.

Following all the discussion, the following motion was made:

### MOTION:

“The DPAC Budget Sub-Committee recommends to DPAC that the IEPI Indicator for Fund Balance have a stated goal of 5% and that the DPAC Budget Sub-Committee continue to review this goal moving forward.”

MADE: Martinez    SECONDED: Romano  
FOR: 7            AGAINST: 3        ABSTAIN:0  
PASSED UNANIMOUSLY

## C. Upcoming Meeting Schedule

The June 15 meeting has been cancelled.

## V. Adjournment at 3:42 p.m.