



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
MARCH 16, 2011
MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, March 16, 2011 at 2:05 p.m. at Santa Monica College, Library 190, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:05 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative
Janet Harclerode, Academic Senate Representative
Teresita Rodriguez, Management Association Representative
Albert Vasquez, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair (Absent)
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Kevin Kurtzman, Student Representative

Interested Parties:

Randy Lawson, Administration
Jere Romano, Management Representative
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative

III. Review of Minutes: February 16, 2011 accepted as amended

IV. Agenda:

A. Fiscal Services Report

As a follow up to questions from the previous meeting, Chris Bonvenuto, Director of Fiscal Services, reported to the committee on the following topics: Mileage, Cell Phone usage, the Madison Project, Community Services Specialists, Categorical Backfill, and Conferences and Training.

Fiscal Services reported that 14 individuals at the District receive a car allowance at an annual cost of \$55,800. Fiscal Services reported that 51 managers and 88 non-managers receive cell phones paid for by the District at an annual cost of \$56,400.

After discussion, the committee generally accepted the information presented on each topic.

B. The committee reviewed a list of savings and revenue ideas, and the following is a result of their actions.

2011-12 SAVINGS IDEAS

PASSED

1. Shift employee salaries/benefits to other funds as allowed by law

2. Reduce general fund support of the Public Policy Institute by seeking alternative funding
3. Reduce general fund support for the Global Citizenship Initiative by seeking alternative funding
4. Move designated reserve funds back to the general fund
5. Suspend hiring of temporary employees in the Bookstore, and replace with full time employees when cost effective
6. Reduce consultant contracts
7. Reduce Staff Development costs
8. Reduce District dues and memberships
9. Reduce catering of events
10. Reduce legal fees
11. Reduce off-campus printing
12. Reduce advertising
13. Reduce postage costs
14. Reduce delivery service costs
15. Offer employee retirement incentives as allowed by law and if cost effective
16. Reduce Distance Education costs via an open-source solution as soon as feasible
17. Review cost of Big Blue Bus program
18. Move remaining Madison Project funds back to general fund
19. Reduce employee perquisites

2011-12 SAVINGS IDEAS

NOT PASSED

1. Reduce administrative expenditures
2. End Airport Campus lease ASAP
3. Review use of all Community Service Specialist/temporary employees
4. Per Board policy, terminate all employees based in Arizona

2011-12 REVENUE IDEAS

PASSED

1. Seek funding for the Emeritus Program
2. Look into charging rent to SMC Foundation for 1516 Pico Blvd
3. Open-air market
4. Affinity credit card
5. Educational tours
6. Use CalPERS trust to fund a portion of Healthcare increases for 2011-12
7. Charge a convenience fee on credit card transactions
8. Accept only cash or credit cards for financial transactions thereby reducing bad debt expenses

These ideas were submitted to DPAC for further review.

Adjournment at 4:35 p.m.