



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**JANUARY 19, 2011**  
**MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, January 19, 2011 at 2:05 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:05 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Bob Isomoto, Administration, Co-Chair  
Eric Oifer, Academic Senate Representative  
Janet Harclerode, Academic Senate Representative  
Teresita Rodriguez, Management Association Representative  
Albert Vasquez, Management Association Representative (Absent)  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Bernie Rosenloecher, CSEA Representative (Absent)  
Leroy Lauer, CSEA Representative (Absent)  
Connie Lemke, CSEA Representative  
Kevin Kurtzman, Student Representative (Absent)

Interested Parties:

Randy Lawson, Administration  
Mario Martinez, Faculty Association Representative  
Tiffany Inabu, Student Representative

III. Review of Minutes: December 1, 2010 accepted as amended

IV. Agenda:

A. Planning Recommendation

The Committee discussed the following recommendation:

- a. Plan and implement a capital equipment budget which would allocate funds annually to prevent large spikes in any one year and smooth funding for these items over time.

Certain committee members supported this idea. The Committee agreed to wait for the DPAC Technology committee to bring a proposal which would allow certain key priorities to be funded.

B. 2009-2010 District Separations Report

Vice-President Isomoto shared this report with the Committee. It identified 1 Certificated Administrator, 11 Certificated Faculty, 5 Classified Managers and 45 Classified Employees who have separated from the District during the period from July, 2009 to June, 2010.

C. Budget Discussion

The Committee discussed the issue of how one-time monies should be budgeted. Following all the discussion, the following motion was offered:

MOTION: "The Budget Committee recommends to DPAC to affirm the College's current budgeting practice of recognizing one-time monies at the time the amount can be reasonably projected."

Made: Oifer                      Seconded: Lemke

ADOPTED BY GENERAL CONSENT

D. Report From Fiscal Services

Bob Isomoto and Chris Bonvenuto shared information with the Committee regarding the 2<sup>nd</sup> Quarter Unrestricted General Fund Report. The reports show total projected revenue as \$134,295,175 (up from the Adopted figure of \$133,789,175) and total projected expenditures as \$139,339,582 (down from the Adopted figure of \$139,787,495). The projected ending balance for 2010-2011 stands at \$13,012,528.

Revenues increased due to the District receiving mandated cost revenue, eliminating the effect of the Adopted budget's negative COLA, and receiving certain part-time faculty funding that were originally cut in the Adopted budget. Expenditures decreased due to the change in PERS rates for Campus Police employees, the reduction of the vacancy list costs, Kaiser medical premium credits, and faculty retirements. The Committee was told that any revenues received from Contract Education programs will be accounted for in Fund 3 (Restricted). Any revenues in excess of the cost of providing the contract education may be used for general purposes by the College.

The current vacancy list was also shared with the Committee. It included 2 Academic Administrator positions, 17 Classified positions and 5 Restricted Classified positions.

The 320 P1 Report was also shared with the Committee. It shows the District serving 22,749 total FTES (22,067 credit FTES and 682 non-credit FTES). In 2008-2009, the District had 1,299 unfunded FTES. In 2009-2010, the District had 1,709 unfunded FTES (of which 758 were due to workload reduction). In 2010-2011, the District projects having 771 unfunded FTES.

Fiscal Services has completed initial projections of the Governor's recent budget proposal. If implemented as a workload reduction, the District may face an additional \$5.5 million reduction in apportionment funding equal to an FTES reduction of 1,184.

Following all the discussion, the following motion was offered:

MOTION: "The Budget Committee accepts and affirms the 2<sup>nd</sup> Quarter Unrestricted General Fund Report."

Made: Harclerode                      Seconded: Oifer

ADOPTED BY GENERAL CONSENT

As part of the 2011-12 Budget, it was agreed that the Budget Committee would review various FTES scenarios proposed by the District.

Adjournment at 4:00 p.m.