



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
APRIL 20, 2011
MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, April 20, 2011 at 2:07 p.m. at Santa Monica College, Library 190, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:07 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair (Absent)
Eric Oifer, Academic Senate Representative
Janet Harclerode, Academic Senate Representative (Absent)
Teresita Rodriguez, Management Association Representative
Albert Vasquez, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Kevin Kurtzman, Student Representative (Absent)
Jessica Chun, Student Representative (Absent)
Ka Man Ho, Student Representative

Interested Parties:

Randy Lawson, Administration
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative

III. Review of Minutes: April 6, 2011 accepted as amended

IV. Agenda:

A. Airport Campus As A Savings Idea

The Co-Chair reported on class sections offered at the Airport campus in recent years: 21 sections in Spring, 2011; 42 sections in Fall, 2010; 22 sections in Spring, 2010; 38 sections in Fall, 2009; 19 sections in Spring, 2009; 39 sections in Fall, 2008. Courses offered included ones from English, Art and the Photo-Voltaic program. The campus has 9 different classrooms and various faculty offices. After further discussion, the following motion was presented:

MOTION:

“In order to increase the cost-effectiveness of this campus and in light of the inability of the College to utilize half of the building space, the Budget Committee recommends to DPAC that the College work with the City of Santa Monica to renegotiate the cost of the Airport campus lease”

Made: Moassessi Seconded: Rosenloecher

IN FAVOR: 6 OPPOSED: 2 ABSTAIN: 0

PASSED

B. 3rd Quarter Financial Report

Chris Bonvenuto shared information with the committee regarding the 2010-2011 3rd quarter financial report. The College projects it will serve 22,067 Credit FTES, 527 Non-Credit FTES, 154 CDCP Non-Credit FTES and 4,522 Non-Resident FTES. Of these FTES, 594 Credit FTES and 23 CDCP Non-Credit FTES are expected to be unfunded. Projected Revenue is expected to reach \$135.4 million, an increase of \$1.8 million. Among other factors, the majority of the increased revenue is attributed to an increase in Non-resident tuition, certain mandated costs recently paid by the state and the elimination of the negative COLA assumed by the Adopted Budget. Projected Expense is expected to reach \$139.3 million, a reduction of \$400,000. Among other factors, the majority of the reduced expenditures is attributed to a reduction in the cost of the vacancy list, a decrease in certain budgeted PERS benefit rates as well as savings from certain academic hiring and retirements.

Information regarding the 5000 Contracts and Services budget was also shared with the Committee. In 2010-2011, \$11.0 million has been budgeted for these costs. As of March 30, 2011, \$6.807 million has been paid toward these expenses. The current 2010-2011 Vacancy List was also shared with the Committee. As of the 3rd quarter, the Vacancy List includes 1 Academic Administrator, 16 General Fund Classified positions and 2 Restricted Fund Classified positions. A 7-year history of actual Legal and Advertising budgets was also shared with the Committee.

Projected Fund balance figures show a structural deficit of \$4.4 Million, a reduction of \$1.58 Million from the Adopted Budget. The Ending Fund balance is projected to be \$14,165,779, a increase of \$2.1 Million from the Adopted Budget.

Following all the discussion, the following motion was offered:

MOTION: "The Budget Committee accepts and affirms the 3rd Quarter Financial Report."

Made: Oifer Seconded: Lauer

ADOPTED BY GENERAL CONSENT

C. 2011-2012 Budget Assumptions

Chris Bonvenuto shared an Assumptions Worksheet with the Committee that included 21 different assumptions that will be used when creating the upcoming budget. The Committee agreed to agendize discussion on this worksheet at an upcoming meeting.

Adjournment at 4:04 p.m.