



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
MAY 6, 2009
MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, May 6, 2009 at 2:10 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:14 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Jeanine Hawk, Management Association Representative, Co-Chair
Eric Oifer, Academic Senate Representative
Richard Tahvildaran-Jesswein, Academic Senate Representative
Mona Martin, Administration
Leonard Crawford, Management Association Representative (absent)
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Tron Burdick, CSEA Representative (absent)
Leroy Lauer, CSEA Representative (absent)
Connie Lemke, CSEA Representative
Bernie Rosenloecher, CSEA Representative (absent)
Samir Ahmed, Student Representative
Shanna Lehrman, Student Representative (absent)
Ian Skjervem, Student Representative
Vicky Qian Jiang, Student Representative (absent)

Interested Parties:

Randy Lawson, Administration

III. Review of Minutes: Deferred to next meeting.

IV. Agenda

A) New Purchasing Procedures

Jeanine Hawk distributed the new purchasing guidelines, outlining various types of purchases and dollar limits which determine which purchases require bids, authorization requirements, board approval, etc. One change in the revised purchasing procedure is that the processing of all contracts will require review by the purchasing department. All contracts will be encumbered to be reflected in the budget line item for each cost center.

B) Actuarial Study

Jeanine distributed the Actuarial Study of Retiree Health Liabilities (prepared by Total Compensation Systems, Inc., dated November 11, 2008) that was presented to the Board of Trustees. She also distributed previous Board actions involving this item for committee members' information. It was recommended that the College have an actuarial study conducted every two years. The two major components of the liability include medical costs to active employees and retired employees. It was noted that the pay-as-you-go costs continue to increase.

Adjournment at 3:56 p.m.