



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council

**APRIL 29, 2009  
MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, April 29, 2009 at 2:10 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:07 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Jeanine Hawk, Management Association Representative, Co-Chair  
Eric Oifer, Academic Senate Representative  
Richard Tahvildaran-Jesswein, Academic Senate Representative  
Mona Martin, Administration  
Leonard Crawford, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Tron Burdick, CSEA Representative (absent)  
Leroy Lauer, CSEA Representative  
Connie Lemke, CSEA Representative  
Bernie Rosenloecher, CSEA Representative (absent)  
Samir Ahmed, Student Representative  
Shanna Lehrman, Student Representative (absent)  
Ian Skjervem, Student Representative  
Vicky Qian Jiang, Student Representative (absent)

Interested Parties:

Randy Lawson, Administration

III. Review of Minutes: None presented.

IV. Agenda

A. Q-3 Report was distributed and reviewed. It was pointed out that the College has achieved full restoration and will have growth beyond that which will be funded. It was noted that the College had a fill rate of 92% in the spring semester and that the increase in contract services due primarily to unexpected claims being paid. It has been proposed that the College reduce course offering by 7.5% this summer and 5% next fall.

B. Updated enrollment FTES Projections was distributed, showing College has achieved full restoration.

C. Tentative Budget for 2009-2010 was presented. New line item "Vacancy Savings – Float" represents the dollar savings from vacant positions not filled; budget reflects deficit factor of 1.3%. Discussion took place regarding whether the \$2 million currently in designated reserves should or should not be reflected in Beginning Balance for 2009-2010.

The following motion was passed:

The Budget Planning Sub-committee recommends that DPAC accept the assumptions for the 2009-2010 tentative budget noting the revised deficit factor

And

Accept the Q-3 report as presented

And

Include the previous DPAC recommendation to maintain the \$2 million Designative Reserve for unfunded retiree benefits in the 2009-2010 tentative budget.

(Unrestricted General Fund 01-01 Fund Balance Budget sheet with Mitra's revisions to be presented along with recommendation at the DPAC meeting)

Motion:	Richard Tahvildaran-Jesswein
Second:	Eric Oifer
Yes:	6
Nays:	0
Abstention:	4

Adjournment at 3:32 p.m