



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council

**DECEMBER 3, 2008
MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, December 3, 2008 at 2:00 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:05 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Randy Lawson, Administration (absent)
Eric Oifer, Academic Senate Representative
Richard Tahvildaran-Jesswein, Academic Senate Representative
Mona Martin, Management Association Representative, Co-Chair
Leonard Crawford, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Tron Burdick, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Samir Ahmed, Student Representative
Cameron Henton, Student Representative
Malena Hagerman, Student Representative
Vicky Qian Jiang, Student Representative (absent)

III. **A. Fiscal Services Update**

No update given.

B. Budget Discussion

Discussion focused on the Strategic Budget Plan (Phase 1 - identify the figure/dollar amount and Phase 2- identify areas of cost saving by February 2009) given to the budget committee by Dr. Tsang at the special DPAC meeting of December 2, 2008 and how best to achieve the objectives using the outlined principles.

Several members of the committee requested that the financial data shared at the Special DPAC/Budget Planning Subcommittee Meeting of December 2, 2008 be released to this committee.

Several Motions were made:

1. That the committee work to achieve a least a \$2.5 million reduction recommendation for 08-09 mid year cuts:

Motion: Richard Tahvildaran-Jesswein
Second: Eric Oifer

2. Move to table motion until committee can create its own scenarios:

Motion: Bernie Rosenloecher
Second: Connie Lemke
Ayes: 6
Noes: 4
Abstentions: 3

3. In order to complete the tasks as directed by the President of the College, the Budget Planning Sub-Committee invites the Vice Presidents to its December 17, 2008 meeting for dialog, and also requests they supply any information on actions taken, or planned, for mid-year expenditure reductions.

Motion: Mitra Moassessi
Second: Connie Lemke
Ayes: Unanimous
Noes: 0
Abstentions: 0

C. Meeting Schedule

The following scheduled was approved in order to complete phase 1 requested by Dr. Tsang at the special DPAC meeting of December 2, 2008 (weekly meetings).

December 10, 17, 2008
January 7, 14, 21, 28, 2009

All meetings would be held at 2:00 p.m. with the location to be determined based on room availability and DPAC meetings.

Motion: Richard Tahvildaran-Jesswein
Second: Leonard Crawford
Ayes: 11
Noes: 1
Abstentions: 1

Adjournment at 4:21 p.m.