



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**MEETING – OCTOBER 1, 2008**  
**AGENDA**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, October 1, 2008 at 2:00pm at Santa Monica College, Library Conference (Room 275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Randy Lawson, Administration  
Eric Oifer, Academic Senate Representative  
Richard Tahvildaran-Jesswein, Academic Senate Representative  
Mona Martin, Management Association Representative, Co-Chair  
Leonard Crawford, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Tron Burdick, CSEA Representative  
LeRoy Lauer, CSEA Representative  
Miguel Reyes, CSEA Representative  
Bernie Rosenloecher, CSEA Representative  
Khalid Namooos, Student Representative  
Samir Ahmed, Student Representative  
Vicky Qian Jiang, Student Representative  
Kamil Gazizullin, Student Representative

III. Approval of Minutes: September 17, 2008

IV. Agenda

Public Comments

*Individuals may address the Budget Planning Subcommittee concerning any subject that lies within the jurisdiction of the Subcommittee by submitting an information card with name and topic on which comment is to be made. The Co-Chairs reserve the right to limit the time for each speaker.*

- A) Fiscal Services Update – Chris Bonvenuto
- B) Cost Comparison Analysis - Bernie Rosenloecher  
(contracted services vs. work done in house)
- C) Vacant Positions
- D) Planning for Budget Years 2008-2011

III. Adjournment

Future Budget Planning Committee Meetings (Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00, Library Conference Room):

October 15  
November 5, 19  
December 3  
January 7, 21

### **September**

- Prior Year Enrollment Fee Revenue (Final Enrollment Numbers for Prior Year)

### **October**

- Audit Cycle Begins
- Annual Financial & Budget Report (CCFS-311)

### **November**

- Independent Audit continues
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 1st Quarter
- Final Amendments – Apportionment Attendance Report (CCFS-320) [For Recalculation purposes]

### **December**

- Independent Audit continues
- Contracted District Audit Report – Due to the State

### **January**

- Apportionment Attendance Report (CCFS-320) [First Period Report Due]
- Enrollment Fee Revenue Report
- Governor's Budget – Initial Proposal

### **February**

- Non-Resident Tuition Fee Worksheet Due [how much we'll charge for following year]
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 2nd Quarter  
P1 and prior year recalculation