



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council

**JULY 2, 2008  
MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, July 2, 2008 at 2:00 p.m. at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:09 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Randy Lawson, Administration  
Eric Oifer, Academic Senate Representative  
Richard Tahvildaran-Jesswein, Academic Senate Representative (absent)  
Mona Martin, Management Association Representative, Co-Chair  
Leonard Crawford, Management Association Representative (absent)  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Bernie Rosenloecher, CSEA Representative  
Tron Burdick, CSEA Representative  
Leroy Lauer, CSEA Representative, Co-Chair  
Miguel Reyes, CSEA Representative (absent)  
Jazmin Mendez, Student Representative (absent)  
Jafet Santiago, Student Representative (absent)

No representatives of the public were in attendance.

III. Minutes of June 18, 2008 were approved.

IV. Fiscal Services Update (Chris Bonvenuto/Randy Lawson)

The P-2 reports indicate more growth state-wide than there is funding for. Colleges in restoration phase would likely be funded first.

Mike Hill has been hired to serve as a consultant for the College in fiscal services and will be on campus 2 days a week for the next 2-3 months.

VI. Update on Previous Items Sent to DPAC

DPAC accepted the Budget Planning Sub-committee's June 18<sup>th</sup> recommendation that DPAC identify a list of College budget priorities immediately to be forwarded to Dr. Tsang. DPAC is close to finalizing the Master Plan for Education, which will be a good time for DPAC to discuss budget priorities.

The Budget Planning Sub-committee had also requested a follow up on its previous recommendation that senior staff involved in setting budget policies and strategies meet with the Sub-committee once per semester. At this time, since the Vice President of Fiscal Services is vacant, the only senior staff involved in setting budget policies is Randy Lawson, Executive Vice

President, who is a member of the Budget Planning Sub-committee. Chris Bonvenuto, who participates in the budget preparation, is also a member of the Sub-committee. Therefore, it does not seem necessary to schedule a meeting with senior staff.

V. Discussion on Designated Reserves

The Sub-committee continued its discussion on designated reserves. The Sub-committee felt it could not develop a definition or criteria for Designated Reserves, nor could it agree as to whether or not such a category should be included in the annual budget. Ultimately, the Sub-committee made the recommendation below and decided to end the discussion on Designated Reserves.

The Budget Planning Sub-committee recommends the restructuring of the presentation of the Designated Reserve concept to a form that separates the current budget from the future cost of college priorities as recommended by DPAC.

It was pointed out that in its current presentation, the Designated Reserves section is not part of the official budget that is sent to the Chancellor's Office.

Adjournment at 4:20