A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, March 5, 2008 at 2:00 p.m. at Santa Monica College, Library Meeting Room 275, 1900 Pico Boulevard, Santa Monica, California.

I. <u>Call to Order</u>   2:10 p.m.

II. <u>Budget Planning Committee Members</u>

> Randy Lawson, Administration (absent)
> Chris Bonvenuto, Administration
> Richard Tahvildaran-Jesswein, Academic Senate Representative (absent)
> Sal Veas, Academic Senate Representative (absent)
> Mona Martin, Management Association Representative, Co-Chair
> Leonard Crawford, Management Association Representative
> Mitra Moassessi, Faculty Association Representative
> Lantz Simpson, Faculty Association Representative (absent)
> Bernie Rosenloecher, CSEA Representative (absent)
> Leroy Lauer, CSEA Representative, Co-Chair (absent)
> Vacant, Classified Representative (absent)
> Vacant, Classified Representative (absent)
> Jazmin Mendez, Student Representative
> Gustavo Rivera, Student Representative

Mona introduced the two new student representatives and they were welcomed by the rest of the Committee.

III. <u>Approval of Minutes for February 20, 2008</u>
> Postponed till next meeting due to lack of quorum.

IV. <u>Review of Second Quarter Financials</u> (Chris Bonvenuto)

> Chris brought the latest data on the second quarter financials which will be presented to the Board of Trustees at their retreat on March 15. Latest information indicates that property tax estimates may be too high from some colleges and may result in funding reductions.

VI. <u>Future Agenda Items</u>

> 1. Designated Reserves with regards to the Annual Budget Preparation
>
> 2. Development of benchmarks for budget development
>
> 3. Budget Sub-committee meeting schedules (may need weekly meetings closer to Annual Budget development period)

IX. <u>Adjournment</u> 3:33 p.m.