



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee of the**  
District Planning and Advisory Council  
**MAY 16, 2007**  
**AMENDED DRAFT MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, May 16, 2007 at 2:00 p.m. at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard. Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair  
Mona Martin, Management Association Representative, Co-Chair  
Randy Lawson, Administration (absent)  
Teresita Rodriguez, Administration (absent)  
Richard Tahvildaran-Jesswein, Academic Senate Representative (absent)  
Chris Bonvenuto, Management Association Representative (absent)  
Mitra Moassessi, Faculty Association Representative  
Lantz Simpson, Faculty Association Representative  
Bernie Rosenloecher, CSEA Representative (absent)  
Leroy Lauer, CSEA Representative  
Steve Levine, Classified Representative  
Miguel Reyes, Classified Representative (absent)  
Michael Davoodi, Student Representative (absent)  
Maximilian Carrillo, Student Representative (absent)

Support Staff for the Budget Planning Subcommittee

Gina Cole

Others Present

Janet Kretschmer  
Connie Lemke  
Tron Burdick  
Kathy Sucher

Call to Order 2:03 p.m.

Review of Minutes: May 2<sup>nd</sup>

The minutes of May 2<sup>nd</sup> will be reviewed at the May 30<sup>th</sup> meeting.

Benchmark Sub-committee

The committee agreed to schedule upcoming Benchmark Sub-committee meetings for the following dates: May 23<sup>rd</sup> at 4:00 p.m. and May 30<sup>th</sup> at 1:00 p.m.

Budget Planning Committee

Additional meeting dates were scheduled as follows: May 30<sup>th</sup>, July 11<sup>th</sup>, July 25<sup>th</sup> and August 1<sup>st</sup> at 2:00 p.m.

Review of Cost-Savings suggestions

The committee gathered a list of cost reduction suggestions from both classified and faculty. The lists were reviewed by the committee and it was decided to categorize the list under the following categories and specify short term or long term:

1. benchmarks
2. supplies
3. energy
4. miscellaneous / discretionary
5. maintenance / grounds
6. staffing / personnel

Lists will be submitted to DPAC after categorization and review by the committee.

The following recommendations were made:

The Budget Committee supports the recommendation of the College's Environmental Audit.

Vote: Yes - unanimous

The Budget Committee recommends to DPAC that there be a campus wide campaign to educate faculty and classified staff on energy saving solutions. (An example of this effort would include a letter to all employees from Dr. Tsang and other constituency presidents.)

Vote: Yes - unanimous

Adjournment: 3:30 p.m.

Budget Planning Committee Meetings schedule through August 2007:

May 30
June 6, 20
July 11, 25
August 1