



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
MAY 2, 2007
AMENDED DRAFT MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, May 2, 2007 at 2:00 p.m. at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard. Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair
Teresita Rodriguez, Administration, Co-Chair
Randy Lawson, Administration
Richard Tahvildaran-Jesswein, Academic Senate Representative
Mona Martin, Management Association Representative
Chris Bonvenuto, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Lantz Simpson, Faculty Association Representative
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Steve Levine, Classified Representative
Miguel Reyes, Classified Representative
Michael Davoodi, Student Representative (absent)
Maximilian Carrillo, Student Representative (absent)

Support Staff for the Budget Planning Subcommittee

Gina Cole

Others Present

Janet Kretschmer
Connie Lemke
Dennis Frisch
David Finkel

Call to Order 2:10 p.m.

Review of Minutes: March 7th, April 4th, April 18th & April 25th

The minutes of March 7th, April 4th, April 25th & April 25th were reviewed, amended and accepted.

3rd Quarter Financials 2006 - 2007

Chris Bonvenuto discussed the adopted 3rd quarter projection for 06/07 which reflected no deficit but an operating surplus of \$216,530. He also provided an income and expense report for unrestricted general funds. Based on his report he recommended further reduction of expenditures and to wait for May revise.

2007 – 2008 Budget Process

Chris Bonvenuto informed the committee of a realistic timeframe of 3 to 4 months to plan the tentative budget.

2007 – 2008 Budget Process Recommendations

The budget planning committee agreed on the following recommendations to be submitted to the college board of trustees:

1. Preliminary work on the budget will begin in January of each year
2. Publish a budget calendar
3. Establish benchmarks for 3 to 4 year budget plan

A motion was made to establish a subcommittee of at least one person representing each stakeholder to discuss benchmarks and submit to the committee as recommendations. Also, committee members were requested to submit names of person for the subcommittee by May 4th.

Vote: Yes – unanimous

A motion was made for each constituency to survey employees for cost saving ideas and efficiencies to be recommended by the committee by May 14th.

Vote: Yes – unanimous

A motion was made to recommend to DPAC that the district create centralized transparent mechanisms or clearinghouse for tracking and control of all contract services.

Vote: Yes – unanimous

A motion was made to recommend to DPAC in reference to permanent staff vacancies that prior to attrition that the district reduce provisional, limited term, professionals and consultants.

Vote: Yes – unanimous

Adjournment: 4:00 p.m.

Budget Planning Committee Meetings schedule through June 2007:

May 16 June 6, 20	
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