



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**APRIL 18, 2007**  
**AMENDED DRAFT MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, April 18, 2007 at 2:00pm at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard. Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair  
Teresita Rodriguez, Administration, Co-Chair  
Randy Lawson, Administration  
Richard Tahvildaran-Jesswein, Academic Senate Representative (absent)  
Mona Martin, Management Association Representative  
Chris Bonvenuto, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Lantz Simpson, Faculty Association Representative  
Bernie Rosenloecher, CSEA Representative  
Leroy Lauer, CSEA Representative  
Steve Levine, Classified Representative (absent)  
Miguel Reyes, Classified Representative  
Michael Davoodi, Student Representative (absent)  
Maximilian Carrillo, Student Representative (absent)

Support Staff for the Budget Planning Subcommittee

Gina Cole

Others Present

Dr. Chui Tsang  
Christine Schultz  
Connie Lemke  
Dennis Frisch  
Janet Kretschmer

Call to Order 2:03 p.m.

Review of Minutes: March 7, 2007 and April 4, 2007

The minutes of the March 7<sup>th</sup>, April 4<sup>th</sup>, and April 18<sup>th</sup> will be reviewed at the May 2<sup>nd</sup> meeting.

2007 – 2008 Budget Process Discussion

Dr. Tsang asked the Budget Planning Committee for input regarding the Districts' budget process and possible recommendations for ways to reduce the Districts budget expenditures by \$6.5 million over the next 2 years. Dr. Tsang informed the committee that the District is in review of the budget so that an accurate projection can be made. He asked the committee to make recommendations on a budget process, setting reduction targets for the coming year, and

developing guidelines to direct the budget process. The 1<sup>st</sup> week of June 2007 is the timeframe that has been set to have the tentative 2007-08 budget. A special budget planning meeting has been called to meet with Mike Hill, Consultant who will do a presentation on Wednesday, April 25<sup>th</sup> at 2:00 p.m. for the Budget Planning Committee.

A motion was made that the Budget Planning Committee recommend that non-general funds, such as Measure U and Measure S dollars (but not limited to), be used to convert the college to self-sustaining energy using solar power and other renewable energy sources.

Vote: **10** yes, **1** abstention

A motion was made supporting the principle that non-general funds, such as Measure U and Measure S dollars (but not limited to), be used to explore energy efficient technologies.

Vote: Yes – unanimous

A motion was made for a 3 year goal for the college to move to defined, internal benchmarks for a ratio of classified staff to classified managers and full-time faculty to academic administrators.

Vote: **9** yes, **1** no

A motion was made to adequately staff departments to reduce non-seasonal overtime, except in cases of emergency.

Vote: Yes – unanimous

A motion was made to conduct a cost benefit analysis of the colleges fixed assets.

Vote: Yes – unanimous

A motion was made to cut advertising expenditures by 50% for 2007 – 2008.

Vote: **6** yes, **3** no, **1** abstention

A motion was made to cut all substitutes for all classes unless instructor can no longer teach.

Vote: Yes – unanimous

A motion was made to minimize contracting out.

Vote: Yes – unanimous

**Special meeting on Wednesday, April 25<sup>th</sup> at 2:00 p.m. in The Loft.**

Adjournment: 4:05 p.m.

Budget Planning Committee Meetings schedule through June 2007:

April 25 (special meeting)
May 2, 16
June 6, 20