



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
MEETING –JANUARY 31, 2007

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, January 31, 2007 at 2:00pm at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard. Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair
Teresita Rodriguez, Administration, Co-Chair
Randy Lawson, Administration
Richard Tahvildaran-Jesswein, Academic Senate Representative
Mona Martin, Management Association Representative
Chris Bonvenuto, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Lantz Simpson, Faculty Association Representative (absent)
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Steve Levine, Classified Representative
Miguel Reyes, Classified Representative (absent)
Alex Siefert, Classified Representative (absent)
Michael Davoodi, Student Representative (absent)
Maximilian Carrillo, Student Representative (absent)

Support Staff for the Budget Planning Subcommittee

Marni Washington

Others Present

Dennis Frisch
Lesley Kawaguchi

Call to Order 2:05 p.m.

Review of Minutes: January 17, 2007

The minutes of the January 17, 2007 meeting were reviewed, amended and accepted, with two abstentions.

Amendments: It is the 2nd quarterly report that will go to the Board of Trustees on February 12.

The 2nd quarterly report is based on figures from the Chancellor's Office.

The expectancy of the Personnel Commission is to recruit 5 Classified Employees per month to meet a goal of 25.

Minutes will be forwarded to the President's office once approved, not in draft form, to be included in the Board of Trustees' delivery.

Quarterly Budget

- Chris provided a new, amended version of the quarterly report
- The final report that will be sent to the Board of Trustees will also be e:mailed to the Budget Planning Committee
- In the area of revenue, there are no major changes
- Operating costs have dropped
- One-time funding helped with costs
- When new Classified are hired there will be a significant change to operating costs
- Expenditure forecasting has changed and is now closer to the projected figures
- By the 3rd quarter, figures will become more accurate
- Fund 1.3 has remained about the same
- Some delays of budget reporting for many areas is due to the fact of lags in paperwork, requisitions, transfers or payments by LACO
- Open POs are set up at the beginning of the year and then changes are made mid year to adjust to needs of different areas

A six month period of account locations and budget was distributed and discussed. These figures all seem to be in good order and show where transfers will be required and funds moved to balance spending in a few areas.

Classified Hiring

- The cost of contract services, expenses and tracking were questioned
- This information is not in one place or data base
- CSEA wants to bring work back to campus for employees working for SMC, rather than out sourcing jobs
- Campus wide there is need for more hires, not simply filling vacancies.
- With more satellite campuses, the need is growing.
- Areas need to be identified as to more immediate needs
- These needs should be prioritized
- The Strategic Planning Subcommittee may address hiring needs
- SB 1419 specifies that there is not a set limit on jobs needing to go to bid
- The Academic Senate has worked with the District to focus on faculty needs and maybe CSEA could look to do something along those lines
- Senior Staff and Human Resources work together to decide on filling permanent classified positions

- Classified hiring should be discussed at the Human Resources subcommittee with recommendations coming to the Budget Planning Subcommittee
- The Budget Planning Subcommittee can make a recommendation to DPAC base on the effects of filling Classified positions
- The process and time needed for hiring Faculty is very different than that of filling Classified positions
- The impact of not filling needed positions has a definite impact on students
- SMC must become more competitive in the job market in order to recruit and maintain employees on campus
- The Strategic Planning Subcommittee will meet for 3-4 semesters to put needs into place

Enrollment Report

- A 3 year enrollment comparison was distributed and discussed
- The final report from Compton showed 704 FTES (699 credit and 5 non credit)
- Compton had a higher enrollment than expected
- At this point Spring, 2007 enrollment is picking up and a slight increase is projected
- We'll wait for Spring final numbers to determine the report for P2
- Our head count at this point is 23,670 but keep in mind head count and FTES are different
- A census comparative report will be provided for the March Academic Senate meeting
- Funding coming from the Chancellor's office (both credit and non) gets broken up into several areas

Agenda Planning for February 7, 2007:

- Final Quarterly Report (Chris)
- 311 Quarterly Report Update (Chris)
- Summary Sheet of P1 (Randy)
- Contracts and Tracking Services (continued)

Adjournment: 3:45 p.m.

Budget Planning Committee Meetings schedule through June 2007:

November 1, 15	March 7, 21
December 6	April 4, 18
January 17, 31	May 2, 16
February 7, 21	June 6, 20