



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
MEETING -JANUARY 17, 2007
REVISED MINUTES - Approved January 31, 2007

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, January 17, 2007 at 2:00pm at Santa Monica College, Library Conference Room 275, 1900 Pico Boulevard. Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair
Teresita Rodriguez, Administration, Co-Chair (absent)
Randy Lawson, Administration (absent)
Richard Tahvildaran-Jesswein, Academic Senate Representative
Mona Martin, Management Association Representative
Chris Bonvenuto, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Lantz Simpson, Faculty Association Representative
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Steve Levine, Classified Representative
Miguel Reyes, Classified Representative
Alex Siefert, Classified Representative (absent)
Michael Davoodi, Student Representative (absent)
Maximilian Carrillo, Student Representative (absent)

Support Staff for the Budget Planning Subcommittee

Marni Washington

Others Present

Janet Kretschmer

Call to Order 2:05 p.m.

Review of Minutes: December 6, 2006

Accepted by all

Revenue Budgets

- It is the 2nd period quarterly report that will go to the Board of Trustees on February 12.
- Numbers in the P1 are based on figures from the Chancellor's Office
- Expenditures for the second quarter are difficult to project
- Figures in the 3rd quarter become more accurate
- Chris will do a pencil adjustment, for fines, etc. to bring figures more in line

- Numbers will be fine tuned by February 7th to present a more accurate report to the Board of Trustees on the 12th
- We are still waiting for the exact figures from the Chancellor's Office on the Compton College funds
- An error was made in the full-time faculty retro checks and additional checks will be sent to those affected
- Charlie Yen has worked hard on bond issues and has come up with more available funds
- Capital Outlay Programs continue to escalate every year
- The District builds a reserve which is then depleted by various needs that arise
- Questions regarding Auxiliary accounts can be addressed by George Prather at a future meeting

Classified Hiring

- Based on information provided by the Personnel Commission, the 2nd quarterly budget report was prepared based on the assumption of 25 classified positions being hired at a rate of 5 positions per month for the next five months and prorated accordingly.
- There has been testing for several positions and Human Resources is gearing up to process candidates for hiring
- Chris will provide an updated formula with new figures
- Two Grounds Keepers are being hired back by the District
- There is a definite need to hire classified employees in many areas on the main campus and at satellite campuses

Cost Savings

- Contracted services were discussed
- A break down of costs into categories was suggested
- Criteria is in place to screen the hiring of contractors by having projects go to bid, with an RFP required (SB 1419, Section 88003.1)
- Centralizing contracts to one area for record keeping and referral was suggested
- A macro, rather than a micro list of contracted services will be provided for discussion

Agenda Planning for January 31, 2007:

- Clarification on the Classified Hiring and Benefits Formula (Chris)
- Classified Hiring Discussion (carried over from January 17th meeting)
- FTE Report (Teresita)

Adjournment: 4:15 p.m.

Budget Planning Committee Meetings schedule through June 2007:

November 1, 15
December 6
January 17, 31
February 7, 21

March 7, 21
April 4, 18
May 2, 16
June 6, 20