



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**MEETING - SEPTEMBER 20, 2006**  
**MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, **September 20, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

Budget Planning Committee Members

Sal Veas, Academic Senate Representative, Co-Chair  
Teresita Rodriguez, Administration, Co-Chair  
Randy Lawson, Administration (absent)  
Richard Tahvildaran-Jesswein, Academic Senate Representative  
Mona Martin, Management Association Representative  
Chris Bonvenuto, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Lantz Simpson, Faculty Association Representative (absent)  
Bernie Rosenloecher, CSEA Representative (absent)  
Leroy Lauer, CSEA Representative  
Steve Levine, Classified Representative (absent)  
Alex Siefert, Classified Representative  
Student Representatives, (TBA)

Support Staff for the Budget Planning Subcommittee

Marni Washington (absent)

Others Present

Lesley Kawaguchi

Call to Order: 2:11 p.m.

1. The committee expressed a concern that the committee had not previously been supported well by the district. Richard Tahvildaran-Jesswein requested that support staff be identified to record minutes and send out agenda items for future meetings. Co-Chair, Teresita Rodriguez, informed the committee that Marni Washington had agreed to serve in that capacity for the committee. In her absence, Teresita would serve as recorder for the day.
2. The charge of the committee (attached) and the agenda for Fall 2006 were discussed. Past members helped to brief new members on past activities. The attached charge, as set by the District Planning and Advisory Council, was passed around and committee members engaged in a healthy discussion about concerns and direction for Fall 2006. The following items were listed as

areas of concern or as information items to be addressed this Fall:

- a. A mechanism to more adequately project staff salaries for budgeting purposes that takes into account vacancies and resignations and retirees.
  - b. A calendar for the budgeting process be created.
  - c. That information flow be addressed both in getting information from other committees to flow through the Budget Planning Subcommittee where appropriate, and for information from the Budget Subcommittee be shared with other groups. The committee felt that information sharing had been lacking in the past.
  - d. Quarterly reports should be discussed with Budget Committee.
  - e. The preparation of the CCFS-320 Report. The committee wishes to discuss this process.
  - f. Compton - the committee would like to discuss the various funding scenarios associated with the Compton FTE so that it can make appropriate recommendations to the District.
  - g. Enrollment Recovery - revenue generation. Committee wants to be more hands on in the process.
  - h. Efficient allocation of resources.
  - i. Policies for operating costs associated with new hires and new facilities need to be established.
3. The next meeting will be on Wednesday, October 4, 2006 at 2:00pm in Library Conference Room 275.