

DPAC and Strategic Planning Discussion

Presented to DPAC

May 13, 2026

Proposed role of DPAC in the strategic planning process

It is the charge of DPAC to ensure that a period of no greater than five years separates the college's establishment of a current strategic plan. To carry out that charge, DPAC shall be accountable for the following actions:

- Monitoring the currency of the existing strategic plan and the five-year strategic planning timeline process and status of current strategic plan
- Guiding the creation of the Strategic Planning Task Force (SPTF)
- Helping define SPTF membership/membership principles
- Approving a planning timeline
- Receiving progress reports from the SPTF
- Ensuring alignment with Board goals, College Mission and Vision, and existing plans
- Ensuring the planning process is inclusive, transparent, and broadly communicated to the college community

Proposed Scope and Function of the SPTF

- Developing and formalizing a comprehensive institutional strategic plan
- Conducting data-informed analysis, including enrollment, budget, staffing, and operational capacity
- Establishing measurable goals, timelines, and performance indicators
- Ensuring alignment between strategic priorities, integrating and braiding existing college plans, resource allocation, and staffing impacts
- Engaging campus stakeholders through structured input and feedback processes
- Producing a final strategic plan for review by DPAC and recommendation to the Superintendent/President and Board of Trustees

Proposed SPTF Membership and Structure

As a general blueprint for SPTF membership, the following roles are recommended and may be revisited by DPAC at each strategic planning cycle:

- VP, Academic Affairs, Co-Chair
- VP, Student Success, Co-Chair
- Dean of Counseling
- Dean of Academic Affairs
- Dean of Institutional Research
- Dean of Enrollment Services or Financial Aid

- Dean of Equity, Pathways, and Inclusion
- Department Chair, transfer-focused discipline
- Department Chair, CTE discipline
- Academic Senate President or designee
- Counseling faculty representative
- Distance Education department representative
- Human Resources representative
- MIS representative
- Fiscal Services representative
- Facilities representative
- CSEA representatives (2)
- Associated Students representatives (2)

18-20 total members as written. Others may be included to provide input as needed

Timeline

Phase	Timeline	Key Activities	Responsible Body
Framework Development	Spring 2026	Finalize structure, charge, process	DPAC Workgroup / DPAC
Discovery	Summer–Early Fall 2026	Data review, environmental scan, input	Strategic Planning Task Force
Priority Setting	Fall 2026	Identify and validate priorities	Strategic Planning Task Force + DPAC
Drafting	Late Fall–Winter 2026	Develop goals, metrics, resource alignment	Strategic Planning Task Force
Review & Finalization	Spring 2027	Refine, finalize, recommend	DPAC → President → Board
Progress Reporting	Semi-annual	Assess and report progress on plan goals and objectives	SPTF Core Group (5-6 members TBD)