



Santa Monica Community College District

Budget Planning Subcommittee of the District Planning and Advisory Council (DPAC)

MEETING MINUTES – April 17, 2024

A Meeting of the Budget Planning Subcommittee will be held Wednesday, April 17, 2024 at 2:00 pm at Santa Monica College's Student Services Center (SSC 396), 1900 Pico Boulevard, Santa Monica, California.

The public may join the meeting via zoom with the following link: <https://smc-edu.zoom.us/j/85009325229>

I. Call to Order 2:06 pm

Members:

- Mitch Heskel, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative
- Elisa Meyer, Academic Senate Representative
- Jamar London, Academic Senate Representative
- Matt Hotsinpiller, FA Representative, Co-Chair
- Peter Morse, Faculty Association Representative
- Martha Romano, CSEA Representative
- Kennisha Green, CSEA Representative
- Dagmar Gorman, CSEA Representative
- Cindy Ordaz, CSEA Representative
- Cecilia Jeong, Associated Student Representative
- David Duncan, Associated Student Representative
- Vacant, Associated Student Representative
- Vacant, Associated Student Representative

Interested Parties in attendance: Antonio Sanchez, Sasha King, Scott Silverman, Nahum Campos, Sandra Hernandez, Stacy Neal, Gilbert Luna, and Teresa Huber.

II. Public Comments

III. **Approval of Minutes:** Motion: Dagmar Gorman Second: Kennisha Green Abstention: Mitch Heskel
Minutes were approved.

IV. Reports/Discussion:

1. Ad Hoc Legislative committee held its first meeting on April 4, 2024.
The next meeting will be held on April 23, 2024.

2. Staffing Comparison Discussion

Chris Bonvenuto shared the Full-Time Equivalent Employee Analysis of Comparative Districts 2022-2023 data that was compiled using Chancellor's Office Data Mart, Expenditures from 311 Annual reports, Audit/Budget/BOT reports. The comparative community college districts; Foothill-DeAnza, Mt. SAC, Ventura, Santa Monica, Pasadena, Long Beach, Glendale, Santa Clarita.

Figured shared were FTE By Classification and FTE per 1,000 FTES: Educational Administrator, Classified Management, Tenured Faculty, Adjunct Faculty, Classified Support. FTE is not headcount.

A suggestion was made to collect a list of staff that want to retire in the next year and have Human Resources host a Retirement workshop with a checklist to make have employees with a smooth transition into retirement.

(This is not a financial advice workshop-the district does not give financial advice)

Chris will speak to Sherri Lee-Lewis, VP of Human Resources, and report back.

3. Tentative Budget Planning

Chris Bonvenuto will present 3rd Quarter Projections at the May 1, 2024 Budget Committee meeting. The deficit factor is between \$5 million to \$15 million range depending on the Governor's decision to recall the remaining COVID Block Grant funds and changes to the State Budget.

Chris will have the latest figures after the May Revise on May 14, 2024.

The Committee members will hold May 29th for a Special meeting, if needed.

a. Review Constituency “Ideas” Lists

Chris Bonvenuto talked to IT to move more forms into Adobe Sign.

Malibu campus - classes are very low, Sheriff station, can we close that facility down to a couple of days. Chris will research the utility bills from Malibu campus and report back.

V. Adjournment: 3:50 pm

For all documents, visit www.smc.edu/administration/governance/district-planning-policies/budget-planning-subcommittee.php

Future Budget Planning Committee Meetings: Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.