



*Santa Monica Community College District*

## Budget Planning Subcommittee of the District Planning and Advisory Council (DPAC) MEETING MINUTES – March 20, 2024

A Meeting of the Budget Planning Subcommittee will be held Wednesday, March 20, 2024 at 2:00 pm at Santa Monica College's Student Services Center (SSC 396), 1900 Pico Boulevard, Santa Monica, California. The public may join the meeting via zoom with the following link: <https://smc-edu.zoom.us/j/85009325229>

### I. Call to Order 2:10 pm

#### Members:

- Mitch Heskel, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative (Absent)
- Elisa Meyer, Academic Senate Rep (Absent)
- Jamar London, Academic Senate Representative
- Matt Hotsinpillier, FA Representative, Co-Chair
- Peter Morse, FA Rep (Proxy-Elaine Roque)
- Martha Romano, CSEA Representative
- Kennisha Green, CSEA Representative
- Dagmar Gorman, CSEA Representative
- Cindy Ordaz, CSEA Representative
- Cecilia Jeong, Associated Student Rep (Absent)
- David Duncan, Associated Student Rep (Absent)
- Vacant, Associated Student Representative
- Vacant, Associated Student Representative

Interested Parties in attendance: Teresa Huber, JR Stevenson, Nahum Campos, Stacy Neal, Tracie Hunter, Sasha King, Ronald Hernandez

### II. Public Comments

III. **Approval of Minutes:** Motion: Kennisha Green Seconded: Mitch Heskel  
Minutes were approved unanimously

### IV. Reports/Discussion

1. Fiscal Services Update – The IEC and Outreach's request for additional funding to increase non-resident enrollment was discussed at DPAC. DPAC forwarded the Budget Committee's recommendation to the Superintendent/President for review and consideration.
2. Tentative Budget Planning – Chris Bonvenuto shared the Unrestricted General Fund-Five Year projections FY 2022-23 thru FY 2027-28; FY 2023-24 projected Q2  
The budget committee continued discussion on ways to reduce the deficit in the current year caused by declining enrollment, low property taxes, and high expenditures.

In certain cases when the 5% reserve requirement set per CCCCCO Chancellor's office, is not met then a special trustee will be assigned to make decisions for the district leaving the Superintendent/President and Board of Trustees without decision-making authority.

The district needs to reduce the budget to meet the 5 % fund balance for tentative budget (less than 2 months) definitely before adopted budget.

Senior Staff has held meetings to discuss the current budget. One option that was discussed is implementing a hiring freeze for all positions, except for positions that are in process through December 31, 2024. The district will reassess the hiring freeze after December 2024.

The committee members also discussed, Other Post Employment Benefits (OPED) – Irrevocable Trust –For lifetime employee medical, dental insurance. The option of a Supplemental Retirement Plan (SRP) which is a negotiable item with the unions. Finally, the classified members brought up having a Staffing Plan for the district and keeping track of upcoming employee retirements to better plan the needs of all departments.

The constituency groups (MA, Faculty, Academic Senate, Associated Students)- can submit their list of cost saving suggestions/recommendation to Olinka Rodriguez for the April 3, 2024 meeting.

3. Continued discussion:

a. Developing methods and guidelines for allocating campus resources.

The committee members will review the “Resource Allocation Formula” from San Diego Community College District to help in upcoming discussions.

<https://www.sdccd.edu/docs/humanresources/employee%20relations/Collective%20Bargaining%20Agreements/Resource%20Allocation%20Formula.pdf>

**V. Adjournment:** 3:15 pm

**For all documents,** visit [www.smc.edu/administration/governance/district-planning-policies/budget-planning-subcommittee.php](http://www.smc.edu/administration/governance/district-planning-policies/budget-planning-subcommittee.php)

**Future Budget Planning Committee Meetings:** Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.