



Budget Planning Subcommittee of the District Planning and Advisory Council (DPAC) MEETING MINUTES – November 1, 2023

A Meeting of the Budget Planning Subcommittee will be held Wednesday, November 1, 2023 at 2:00 pm at Santa Monica College's Student Services Center (SSC 396), 1900 Pico Boulevard, Santa Monica, California.

The public may join the meeting via zoom with the following link: <https://smc-edu.zoom.us/j/85009325229>

I. Call to Order 2:04 pm

Members:

- Mitch Heskel, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative
- Elisa Meyer, Academic Senate Representative
- Jamar London, Academic Senate Representative
- Matt Hotsinpillar, FA Representative, Co-Chair
- Peter Morse, FA Rep (Elaine Roque - proxy)
- Martha Romano, CSEA Representative
- Kennisha Green, CSEA Representative
- Dagmar Gorman, CSEA Representative
- Cindy Ordaz, CSEA Representative
- Cecilia Jeong, Associated Student Representative
- David Duncan, Associated Student Representative
- Vacant, Associated Student Representative
- Vacant, Associated Student Representative

Interested Parties in attendance: Sasha King, Johnny Kurokawa, Ferris Kawar

II. Public Comments

III. **Approval of Minutes:** October 18, 2023 Motion: Mitch Heskel Seconded: Dagmar Gorman
Minutes were approved.

IV. Reports/Discussions

1. First Quarter Budget Update – Chris Bonvenuto presented the 2023-2024 Projected Revenue and Expense - First Quarterly Budget Report along with the 311Q, the districts' quarterly financial status detailing how funds were spent and projections for the upcoming year.
Key Takeaway – there is not enough information to make major changes to the projections since the 1st Quarter report is only 45 days after the Adopted Budget.
The 2nd Quarter report in February 2024 will give a more accurate update.
2. Update from committee members
 - a. Ad hoc committee motion: Chris Bonvenuto reported that Dr. Jeffery, Superintendent/President welcomed the recommendation for the legislative ad hoc committee to work on the fiscal cliff due to Hold Harmless ending in 2025-2026. Matt Hotsinpillar and FA leadership attended CCCI and had good initial conversations with other community college colleagues.
 - b. Corporate sponsorship possibilities: Mitch Heskel suggested that one brand/sponsor may not be beneficial for the college, will do additional research and report back.
 - c. Credit for Prior Learning: Teresita Rodriguez reported that the Faculty will need to develop their own process to grant credit for qualified experience; Elisa Meyer and Jamar London will meet with Sal Veas to discuss future meetings with Chairs and Faculty.
 - d. Contract Education: This is an area the college can tap into new markets and create partnerships with local technology and other companies to train their employees for a fee. Chris Bonvenuto reached out to Contract Education department, and they requested more time to present to Budget Committee at a future meeting.

- e. Tutoring and SI FTES generation: Teresita Rodriguez reported that this program is moving forward, she will meet with IT(students needing to clock in/out) and report back.
3. Continued discussions:
- a. Student Enrollment Plan for revenue generation – Teresita Rodriguez summarized the main points of the SEM Plan which includes the process, the strategic student enrollment goals, staff meetings to discuss trends, people assigned to ensure goals are met for accountability and resetting targets/goals. Teresita shared that her department is working on a SEM Academy for SMC Staff in the near future.

V. Adjournment: 3:41 pm

For all documents, visit www.smc.edu/administration/governance/district-planning-policies/budget-planning-subcommittee.php

Future Budget Planning Committee Meetings: Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.