



Santa Monica Community College District

Budget Planning Subcommittee of the District Planning and Advisory Council (DPAC)

MEETING MINUTES – October 4, 2023

A Meeting of the Budget Planning Subcommittee will be held Wednesday, October 4, 2023 at 2:00 pm at Santa Monica College's Student Services Center (SSC 396), 1900 Pico Boulevard, Santa Monica, California.

The public may join the meeting via zoom with the following link: <https://smc-edu.zoom.us/j/85009325229>

I. Call to Order 2:08 pm

Members:

- Mitch Heskel, District Representative
- Chris Bonvenuto, District Representative, Co-Chair
- Teresita Rodriguez, District Representative
- Tracie Hunter, District Representative
- Elisa Meyer, Academic Senate Rep (Absent)
- Jamar London, Academic Senate Representative
- Matt Hotsinpillier, FA Representative, Co-Chair
- Peter Morse, FA Rep (Proxy-Elaine Roque)
- Martha Romano, CSEA Rep (Absent)
- Kennisha Green, CSEA Rep (Absent)
- Dagmar Gorman, CSEA Representative
- Cindy Ordaz, CSEA Representative
- Cecilia Jeong, Associated Student Representative
- David Duncan, Associated Student Representative
- Vacant, Associated Student Representative
- Vacant, Associated Student Representative

Interested Parties in attendance: Sasha King, Ferris Kavar, Kennisha Green-zoom, Elisa Meyer-zoom, Martha Romano-zoom

II. Public Comments

III. **Approval of Minutes:** September 20, 2023 Motion: Teresita Rodriguez. Seconded: Jamar London
Abstention: Mitch Heskel, Cecilia Jeong, Elaine Roque, Dagmar Gorman
Minutes were not approved.

IV. Reports/Discussion

- a. Nomination and Election of Co-Chair to Budget Committee

Matt Hotsinpillier was nominated and elected as Co-Chair

- b. Discussion on ideas for Methods/Guidelines to allocate campus resources:

Chris Bonvenuto shared the Resource Allocation Formula, a defined method for the allocation of employee resources to cover the operating costs from the San Diego Community College District as an example/idea.

“Request a Class” is an option to determine when a new section of a class needs to open. The SMC Go App may be updated, or a way to email the department chair for staff/faculty to report, identify and track these students.

Jamar London brought up that tutoring/supplemental instruction can be accredited so the college can get paid for the program. Teresita Rodriguez will follow up.

V. Adjournment: 3:38 pm

For all documents, visit www.smc.edu/administration/governance/district-planning-policies/budget-planning-subcommittee.php

Future Budget Planning Committee Meetings: Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00 pm.