



**District Planning and Advisory Council  
Human Resources Planning  
Subcommittee**

Minutes of Meeting  
November 18, 2025  
SSC 222

**Members Present:** Vicenta Arrizon, Tracy Beidleman, Vina Chin (Co-Chair), Wendi DeMorst, Jenna Gausman, Carolyn Jia (student), Alicia Lewis (student), Jamar London, Carol Long, Debra Willoughby

Resource Staff: Diana Pennington

Absent: Anisha DiGregorio (Co-Chair), Kennisha Green

- I. Call to Order  
The meeting was called to order at 02:07 p.m.
- II. Public Comments  
None
- III. Chair Updates  
None
- IV. Approval of Minutes from 04/28/2025 & 05/19/2025  
Motion to Approve: Vicenta Arrizon  
Second: Jenna Gausman  
Vote:        Aye: 8        No: 0        Abstain: 0
- V. Old Business
  - a. Faculty Committee Member
    - i. Vina Chin will reach out to Peter Morse to second appointee
  - b. Review, select, and prioritize ARs (please see separate attachment)  
<https://admin.smc.edu/administration/governance/board-of-trustees/board-policy-manual.php>
    - i. ARs: 3434 Prohibition of Sexual Harassment Under Title IX & 3435 Discrimination & Harassment Complaints and Investigations will be amended
    - ii. Review the meeting notes

- VI. New Business
- VII. Points for Future Meetings
- VIII. Schedule for the Next Meeting
  - Third Tuesday of every month
  - December 16, 2025 – canceled
  - January 20, 2026 – canceled
  - February – canceled
  - March – canceled
  - April 21, 2026
  - May 19, 2026
  - June 16, 2026

- IX. Adjourn Meeting

*Meeting was adjourned at 03:02 p.m.*