



**District Planning and Advisory Council
Human Resources Planning
Subcommittee**

Minutes of Meeting
April 21, 2026
SSC 222

Members Present: Vicenta Arrizon, Tracy Beidleman, Vina Chin (Co-Chair), Alicia Lewis (student), and Cindy Ordaz (proxy for Kennisha Green).

Resource Staff: N/A

Absent: Anisha DiGregorio (Co-Chair), Kennisha Green, Wendi DeMorst, Carol Long, Jamar London, Carolyn Jia, Anisha Digregorio, Debra Willoughby, Jenna Gausman

- I. Call to Order
The meeting was called to order at 02:10 p.m.
- II. Public Comments
None
- III. Chair Updates
None
- IV. Approval of Minutes from 11/18/25
N/A – no quorum.
Vote: Aye: No: Abstain:
- V. Old Business
N/A
- VI. New Business
 1. Discussion: DPAC charge to develop a campus-wide Code of Civility. There was a discussion regarding the DPAC charge. Discussion points included:
 - Scope of the charge; e.g., assessment of other college policies and processes for gaps (Cindy Ordaz) vs. evaluating and supplementing existing policies on civility.
 - Confirmed that the written charge from DPAC in the February 25, 2026, meeting minutes stated: “Charge to the DPAC Human Resources Subcommittee to develop a campus-wide Code of Civility.”

- Agreed that DPACHR would move forward with reviewing existing SMC policies addressing civility, obtaining samples from other community colleges, and determining if the college policies need to be supplemented or a new policy developed.
- Current focus of DPACHR has been on policy review and updates based on AR/BP list. Discussion regarding the other duties of the DPACHR Planning subcommittees.

VII. Points for Future Meetings

VIII. Schedule for the Next Meeting
Third Tuesday of every month
May 19, 2026
June 16, 2026

IX. Adjourn Meeting

Meeting was adjourned at 03:08 p.m.