



**District Planning and Advisory Council
Human Resources Planning
Subcommittee**

Minutes of Meeting
February 03, 2025
SSC 222

Members Present: Tracy Beidleman, Wendi DeMorst, Anisha DiGregorio (Co-Chair), Kennisha Green, Tiffany Lee (student), Sherri Lee-Lewis (Co-Chair), Jamar London, Valeria Castillo Salgado (student), Debra Willoughby

Resource Staff: Diana Pennington

Absent: Carol Long

- I. Call to Order
The meeting was called to order at 11:05 a.m.
- II. Public Comments
None
- III. Chair Updates
- IV. Approval of Minutes from 10/07/2024
Motion to Approve: Kennisha Green
Second: Anisha DiGregorio
Vote: Yes: 8 No: 0 Abstain: 0

Approval of Minutes from 10/21/2024
Motion to Approve: Debra Willoughby
Second: Tracy Beidleman
Vote: Yes: 8 No: 0 Abstain: 0
- V. Old Business
 - a. EEO Plan (to move to Big DPAC pending review on Component 13)
 - i. Review & Approval
Motion to Approve: Tracy Beidleman
Second: Wendi DeMorst
Vote: Yes: 9 No: 0 Abstain: 0

VI. New Business

- a. Faculty Committee Member
 - i. Jamar will look for a candidate to represent the Academic Senate
 - ii. Sherri will speak to Peter Morse and request a replacement for Kymberlyn McBride as the Faculty Association representative on the DPAC HR sub-committee
- b. Will get clarification on a quorum
- c. ARs to consider for future discussion:
 - AR 3050 Institutional Code of Ethics
 - AR 3420 EEO
 - AR 3430 Prohibition of Harassment
 - AR 3434 Prohibition of Sexual Harassment Under Title IX
 - AR 3435 Discrimination and Harassment Complaints and Investigations
 - AR 3505 Emergency Response Plan
 - AR 3510 Workplace Violence
 - AR 3570 Smoke Free Campus
 - AR 3900 Speech - Time, Place, and Manner
 - AR 3950 Display of Federal and State Flags
 - AR 7145 Personnel Files
 - AR 7230 Classified Employees
 - AR 7336 Certification of Freedom from TB
 - AR 7343 Industrial Accident and Illness Leave
 - AR 7345 Catastrophic Leave Program
 - AR 7400 Travel
 - AR 7700 Whistleblower Protection
 - AR 7800 Citizen Complaints Against District Personnel
 - AR 7900 Lactation Accommodation

ARs Website:

<https://admin.smc.edu/administration/governance/board-of-trustees/board-policy-manual.php>

VII. Points for Future Meetings

- a. AR 3434: Prohibition of Sexual Harassment under Title IX (Vina Chin to present on March 17) Update

VIII. Schedule for the Next Meeting

Monday, March 17, 2025, 11am to 12pm

Monday, April 28, 2025, 11am to 12pm

Monday, May 19, 2025, 11am to 12pm

June - TBD

- IX. Adjourn Meeting
Motion to Approve: Jamar London
Second: Kennisha Green

Meeting was adjourned at 12:04 p.m.