



Santa Monica Community College District
District Planning and Advisory Council
MEETING –SEPTEMBER 25, 2024
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, September 25, 2024 at 3:00 p.m. in the SMC Student Services Center Room 396, 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom to allow for remote participation.

- I. Call to Order – 3:07 p.m.
- II. Members
Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Matt Hotsinpillar, Faculty Association Representative
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
David Duncan, Associated Students President
Associated Students Representative
- III. Public Comments - None
- IV. Review of Minutes: September 11, 2024. Motion was made by Cindy Ordaz and seconded by Martha Romano to approve the minutes of the DPAC meeting on September 11, 2024.
Unanimously approved with one abstention (Vicenta Arrizon).
- V. Reports - None
- VI. Agenda
 1. Updates:
 - Mission Statement Task Force
The Mission and Vision Taskforce met and developed draft three of the mission and vision statements The next step in the process is to send the draft to the leadership of each College constituent group for review. The Taskforce will reconvene to review input and prepare draft #4 for circulation. Once it is finalized, it will be forwarded to the Superintendent/President and then to the Board of Trustees for final approval at its meeting on November 12, 2024.
 - Master Plan for Education- The Education Master Plan Workgroup will hold an all-campus ideation workshop on September 27, 2024, 9 a.m. to 1 p.m. in HSS 165.
 2. 2023-2024 Program Review Report: From 2021-2023, Program Review was paused to allow the Program Review Committee time to work on a major revamp of the entire Program Review process .The revamped process provides an improved opportunity for programs' self-reflection and self-evaluation. All programs are required to submit a Comprehensive Program Review (CPR) self-study every six years, as well as Progress Update (PU) program review every two years. These reports document programs' ongoing self-evaluation and improvements.

The first cohort of programs using the newly revamped Comprehensive Program Review (six year) was completed in the 2023-2024 academic year. The committee grouped similar programs together, so this cycle included most of the STEM programs, Physical Sciences, Life Sciences, Earth Sciences and Math. Student Service programs included the Office of Judicial Affairs, Emeritus and Community Education. Administrative programs included Risk Management, Sustainability, and Campus Police.

Key findings were presented for the following areas:

- AB 705/1705 Implementation Support
- Data-Informed Scheduling
- Support Emerging Programs and Innovations
- Districtwide Sustainability Culture and Initiatives
- Districtwide Safety Culture
- Succession Planning

It was agreed that these findings will be considered by DPAC when developing Annual Action Plans for 2025-2026.

Link to: [2023-2024 Program Review Report](#)

For more information see: [Program Review website](#)

VII. Adjournment – 4:17 p.m.

Meeting schedule through June 2025

2024

October 9, 23

November 13

December 11

2025

January 8, 22

February 12, 26

March 12, 26

April 9, 23

May 14, 28

June 11, 25

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on October 9, 2024.