



Santa Monica Community College District
District Planning and Advisory Council
MEETING –JULY 9, 2025
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, July 9, 2025 in the SMC Student Services Center Conference Room 222, 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom to allow for remote attendance.

I. Call to Order – 3:05 p.m.

II. Members Present

Mike Tuitasi, Administration, Chair Designee
Chris Bonvenuto, Management Association Representative
Lisa Rose, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Ailsa Ortiz, Associated Students President

III. Public Comments - None

IV. Review of Minutes: Motion was made by Vicenta Arrizon and seconded by Chris Bonvenuto to approve the minutes of the DPAC meeting on June 11, 2025. *Unanimously approved.*

V. Reports: None

VI. Agenda

1. Election of DPAC Vice-Chair, 2025-2026: Peter Morse nominated Vicenta Arrizon to be elected DPAC Vice-Chair, 2025-2026. *Unanimously approved.*

Vicenta Arrizon appointed Stephanie Amerian to serve as the Academic Senate representative on DPAC.

2. Information: 2025-2026 Annual Action Plan #2 – Campus Safety - Conduct a comprehensive college-wide safety audit to create a strong campus safety culture.

On June 11, 2025, DPAC approved 2025-2026 Annual Action Plan #2 and forwarded its recommendation to Dr. Jeffery to include a budget of \$28,000 for items that are needed to create an ongoing Safety Culture at the College. An additional budget of \$25,000 is for items that will improve and enhance the Emergency Preparedness Planning and Operations; however, they are not mandatory for the program success.

Superintendent/President Kathryn Jeffery approved including \$28,000 in the 2025-2026 District budget for items that are needed to create an ongoing Safety Culture at the College.

3. Draft Schedule of DPAC Meetings, 2025-2026: The schedule of DPAC meetings for 2025-2026 was reviewed. The DPAC meeting on August 13, 2025 was cancelled. Additional reports/updates will be scheduled as needed throughout the year and include facilities planning, human resources and Stellic.

VII. Adjournment –3:35 p.m.

VIII.

Meeting schedule through June 2026

2025

July 23

August 13, 27

September 10, 24

October 8, 22

November 12

December 10

2026

January 14, 28

February 11, 25

March 11, 25

April 8, 22

May 13, 27

June 10, 24

District Planning and Advisory Council (DPAC)
Meeting schedule 2025-2026
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 9, 2025	Election of DPAC Vice-Chair, 2025-2026	DPAC
	Draft Schedule of DPAC Meetings, 2025-2026	DPAC
July 23	Technology Update	Calvin Madlock
	DPAC 2024-2025 Annual Report	DPAC
August 13	Cancelled	
August 27	Year-End Report on 2024-2025 Annual Action Plans	Mike Tuitasi Jason Beardsley
September 10	DPAC Orientation	Mike Tuitasi
September 24	Update: Education Master Plan Report: Program Review	Jason Beardsley Stephanie Amerian, Mitch Hesel
October 8	Update: Education Master Plan Report: Institutional Effectiveness Committee Annual Action Plans for 2026-2027	Jason Beardsley Hannah Lawler DPAC
October 22		
November 12	Annual Action Plans for 2026-2027	DPAC
November 26	Cancel	
December 10	Annual Action Plans for 2026-2027	DPAC
January 14, 2026		
January 28	Annual Action Plans for 2026-2027	DPAC
February 11	Finalize Annual Action Plans for 2026-2027 to forward to Senior Staff, Fiscal, and Budget Committee Governor's Proposed Budget for 2026-2027	DPAC Chris Bonvenuto
February 25	Equal Employment Opportunity Plan Update: Education Master Plan	HR Jason Beardsley
March 11		
March 25	Budget Update	Chris Bonvenuto
April 8		
April 22		

May 13	2026-2027 Annual Action Plans with Budget Committee Input	Chris Bonvenuto
	2025-2026 Annual Action Plans Update	
May 27		
June 10	Review 2026-2027 Annual Actions Plans with Budget Committee input	Chris Bonvenuto
	Tentative Budget for 2026-2027	Chris Bonvenuto
June 24	Election of DPAC Vice-Chair, 2026-2027	DPAC
	Start process for report on 202-2026 Action Plans	

Reports/Updates to be scheduled:

- Facilities Planning
- Human Resources
- Stellic