



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, February 28, 2024. This meeting was conducted in person in the SMC Student Services Building Room 396 and via Zoom Conference.

- I. Call to Order -3:03 p.m.
- II. Members Present
 - Mike Tuitasi, Administration, Chair
 - Jamar London, Academic Senate President, Vice-Chair
 - Jason Beardsley, Administration Representative
 - Chris Bonvenuto, Management Association Representative
 - Sasha King, Management Association Representative
 - Stephanie Amerian, Academic Senate Representative
 - Peter Morse, Faculty Association President
 - Elaine Roque, Faculty Association Representative
 - James Stevenson, CSEA Representative
 - Martha Romano, CSEA Representative
 - Cecilia Jeong, Associated Students President
- III. Minutes of the DPAC meeting on February 14, 2024: Motion was made by Chris Bonvenuto and seconded by Stephanie Amerian to approve the minutes. *Unanimously approved.*
- IV. Public Comments – None
- V. Reports – Associated Students President Cecilia Jeong reported that she presented the issue of commencement to the A.S. Board. She mentioned that the life cycle of a student at a community college is pretty short, and many of the A.S. Board members have not experienced a commencement ceremony. Suggestions included the following: having an area of interest ceremony where students are divided into their respective areas of interest/majors; reduce time of individual students' names being called; stronger commencement speaker; include degrees in the booklet; and satellite campus graduations.
- VI. Superintendent/President's Response to DPAC Recommendation – None
- VII. Agenda
 1. Presentation: Facilities Master Plan
 - Vice-President of Academic Affairs Jason Beardsley; Vice-President of Business/Administration, Chris Bonvenuto; Senior Director of Government Relations/Institutional Communications Don Girard; Charlie Yen, Director of Facilities Planning and Construction; and Theresa O'Neill, Senior Planner/Senior Associate of DLR Group shared the facilities master plan process, explained what it hopes to achieve and presented the proposed plan. The facilities master planning process has been a very hands-on, collaborative effort with leaders from SMC and the consultants, DLR Group.

An update to the Educational Master Plan is also underway at Santa Monica College, with ratification of the plan anticipated in June 2024. The educational master planning and facilities master planning complement one another as SMC pursues its mission to equitably "support students in achieving their educational goals" as "a leader and innovator in learning and achievement."

The facilities master planning process initially began in 2019 and made it all the way to a draft preliminary master plan in early 2020. It was paused during the pandemic and started up again in 2023. New analysis considers the significant impact of online education and updated enrollment projections.

The facilities planning process builds in flexibility to accommodate future program needs and locks in height and volume only, not users, etc. The plan eliminates buildings that do not serve the mission and represent looming deferred maintenance costs and allow for building more efficient space for an overall reduction in square footage with new buildings that meet today's academic standards, removing buildings to allow for new spaces on those footprints to create a more welcoming and diverse outdoor campus environment.

Link to: [Facilities Master Plan Update](#)

2. Finalize 2024-2025 Action Plan to forward to Senior Staff, Fiscal, and Budget Committee: The following revised 2024-2025 Annual Action Plan was presented for discussion and approval:

Identify retention and persistence components of existing college plans and activities, develop recommendations on how to improve coordination of the plans and develop recommendations on how to assess the annual impact of each plan on retention and persistence.

Motion was made by Elaine Roque and seconded by Chris Bonvenuto to approve the revised 2024-2025 Annual Action Plan and forward it to Senior Staff, Fiscal, and Budget Committee. *It was unanimously approved.*

VIII. Adjournment – 4:47 p.m.

Meeting schedule for 2023-2024 (second and fourth Wednesdays each month at 3 p.m.)

March 13, 27

April 10, 24

May 8, 22

June 12, 26