



Santa Monica Community College District  
District Planning and Advisory Council  
MEETING –DECEMBER 11, 2024  
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, December 11, 2024 at 3:00 p.m. in the SMC Student Services Center Room 222, 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom to allow for remote participation.

I. Call to Order – 3:09 p.m.

II. Members

Mike Tuitasi, Administration, Chair Designee  
Jamar London, Academic Senate President, Vice-Chair  
Lisa Rose, Administration Representative  
Chris Bonvenuto, Management Association Representative  
Sasha King, Management Association Representative  
Vicenta Arrizon, Academic Senate Representative  
Peter Morse, Faculty Association President  
Elaine Roque, Faculty Association Representative  
Cindy Ordaz, CSEA President  
Martha Romano, CSEA Representative  
David Duncan, Associated Students President

III. Public Comments - None

IV. Review of Minutes: November 13, 2024. Motion was made by Chris Bonvenuto and seconded by Sasha King to approve the minutes of the DPAC meeting on November 13, 2024. Unanimously approved with one abstention (Elaine Roque).

V. Reports: None

VI. Agenda:

1. Update: MyEdPlan/Stellic

The SMC Stellic Implementation Team is excited to announce that after a 10-month implementation period, Stellic, Santa Monica College's new degree management and student success platform, is set to roll out in January 2025 for a pilot. Stellic will empower students, counselors, and evaluators by streamlining academic planning and keeping students a path toward completion.

Stellic will replace SMC's homegrown MyEdPlan, the degree audit engine tools supporting it, and College Scheduler. A student-facing [SMS Stellic webpage](#) is available and will continue to be updated with "how-to" guides and videos.

Important Implementation Dates:

January 6, 2025

Phase 1 will release Stellic to Fall 2024/Winter 2025/Spring 2025 new first-time in-college students (approximately 5,000). Core features such as course planner (education planning), progress tracking (degree audit), and course scheduler will be released. This limited release will allow the Implementation Team to assess readiness for an all-student release and review/revise aspects of the implantation as needed. A communication campaign with Pilot students starts this week.

### March 3, 2025

Phase 2 will release Stellic to all students.

### Late Spring/Early Summer 2025

Phase 3 will begin to roll out 'Pathways' based on SMC's faculty-created program maps to guide students through their program's recommended course sequence. Automated transfer credit evaluation may also be released (subject to licensing an additional Stellic module and Board approval).

### Fall 2025 and Beyond

Phase 4 is still in the planning stages but will likely include the use of analytics to aid in enrollment management at the academic department and institutional levels. Student success tools, including proactive alerts for students falling behind or doing well to encourage the use of resources and staying on track.

### Stellic Benefits for Students and Staff

- Comprehensive Academic Planning: Stellic offers a user-friendly interface for mapping out courses, ensuring alignment with degree requirements and timely graduation.
- Progress Tracking: Monitoring academic standing with real-time updates on GPA, completed courses, and remaining requirements.
- Enhanced Counseling Sessions: Stellic will facilitate more productive meetings between students and counselors through clear, actionable plans. Students may submit plans for review by a counselor directly through the platform.

Link to presentation to DPAC: [Stellic Update](#)

## 2. Continue Discussion: Annual Action Plans for 2025-2026

- Data-Informed Scheduling: Based on the Stellic update, analytical data will be available in 2026-2027 for data-informed scheduling. Therefore, this should be an Annual Action Plan for 2026-2027.
- Districtwide Sustainability Culture and Initiatives: Ferris Kavar, Director of Sustainability, presented a draft Climate Action Plan for DPAC to review and consider in developing Annual Action Plans for 2025-2026.

The Proposed Facilities Master Plan recommends the development of a Climate Action Plan (CAP) to create a roadmap to help the District achieve the 2020 Climate and Sustainability Resolution goals, the 2008 Carbon Neutrality commitment, and the various state and local environmental regulations.

The draft CAP developed by the SMC Environmental Affairs Committee (made up of students, staff, faculty, and impacted departments) provides the analysis, goals and strategies to meet and exceed SMC's stated climate goals while factoring the many needs and functions of the college.

A second draft of a 2025-2026 Annual Action Plan will be presented at the next DPAC meeting on January 8, 2025.

Link to: [Draft Climate Action Plan](#)

- Districtwide Safety Culture: This will be discussed at the next DPAC meeting.

VII. Adjournment – 5:10 p.m.

Meeting schedule through June 2025

2025

January 8, 22

February 12, 26

March 12, 26

April 9, 23

May 14, 28

June 11, 25