



Santa Monica Community College District
District Planning and Advisory Council
MEETING –NOVEMBER 13, 2024
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, November 13, 2024 at 3:00 p.m. in the SMC Student Services Center Room 222, 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom to allow for remote participation.

- I. Call to Order – 3:35 p.m.
- II. Members
Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Peter Morse, Faculty Association President
Matt Hotsiniller, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
David Duncan, Associated Students President
- III. Public Comments - None
- IV. Review of Minutes: October 23, 2024. Motion was made by Peter Morse and seconded by Vicenta Arrizon to approve the minutes as of the DPAC meeting on October 23, 2024 as amended. The minutes were approved with two abstentions (Jason Beardsley and Chris Bonvenuto).
- V. Reports:
- VI. Agenda:
 1. Update: EpiCenter = Equity-minded Professional Innovation Center. The update presented by Amanda De La Torre, Erin O'Neill, and Jessica Krug highlighted the following:
 - EpiCenter Vision: The EpiCenter strives to build community and capacity among all employee groups to make SMC a place where everyone belongs and realizes their potential.
 - The EpiCenter is Santa Monica College's Equity-minded Professional Innovation Center and the Professional Development hub for all employees the focuses on Professional Development recommendations From SEP 2.0 Inquiry Phase Summary Report, the Equity Audit and Redesign.
 - Key Action Steps Identified, Recommendations and Goals
 - The EpiCenter Team

Link to: [EpiCenter Update](#)

2. Continue Discussion: Annual Action Plans for 2025-2026

- Data-informed Scheduling: Stellic Degree Management and Student Success Platform, a software being implemented at the college, is meant to provide a sense of what students need in their schedules to make progress in their degrees, and that could in turn offer insight into what and how classes are scheduled. It is year one of a three-year implementation process and there is no data yet to offer insight. Therefore, developing an Annual Action Plan for 2025-2026 may be premature or may not be needed since the implementation is in progress.

To determine if an Annual Action Plan should be developed for 2025-2026, an update was requested on MyEdPlan and Stellic. Mike Tuitasi and Jason Beardsley will meet with the implementation team and report back to DPAC.

- Districtwide Sustainability Culture and Initiatives: Ferris Kawar, Director of Sustainability, reported that presently sustainability is the purview of one program. But to support the Board of Trustees' resolution for climate change and sustainability, a district wide culture of sustainability should be fostered by developing a strategic interdepartmental plan and timeline to green existing practices in impactful areas, such as facilities, planning, maintenance and operations, events and human resources. A draft of an Annual Action Plan for 2025-2026 will be presented to DPAC at its next meeting for review and discussion.
- Districtwide Safety Culture: SMCPD Chief Adams provided a list of activities related to safety training that can be enacted quickly and some that can be planned for the future to improve both school safety and student success. This will be used to prepare a draft of an Annual Action Plan for 2025-2026 to be presented to DPAC at its next meeting for review and discussion.

VII. Adjournment – 5:15 p.m.

Meeting schedule through June 2025

2024

December 11

2025

January 8, 22

February 12, 26

March 12, 26

April 9, 23

May 14, 28

June 11, 25