



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JANUARY 28, 2026
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, January 28, 2026 in the SMC Student Services Center Conference Room 222, 1900 Pico Boulevard, Santa Monica. The meeting was also conducted via Zoom to allow for remote attendance.

- I. Call to Order – 2:04 p.m.
- II. Members Present
Jason Beardsley Administration, Chair Designee
Vicenta Arrizon, Academic Senate President, Vice-Chair
Sasha King, Administrative Representative
Chris Bonvenuto, Management Association Representative
Jose Hernandez, Management Association Representative
Stephanie Amerian, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Ailsa Ortiz, Associated Students President
- III. Public Comments - None
- IV. Review of Minutes: Motion was made by Elaine Roque and seconded by Jose Hernandez to approve the minutes of the DPAC meeting on January 14, 2026. *Unanimously approved with one abstention (Sasha King).*
- V. Reports: Jason Beardsley reported that the Management Association leadership team invited him to its retreat to engage managers in a discussion about the master plan and planning processes.
- VI. Agenda
 1. Recommendation No. 1: It is recommended that DPAC request that the DPAC Human Resources Subcommittee review [BP 3050 Institutional Code of Ethics](#) and possibly revise it or draft a new code of civility to be forwarded to DPAC for review.
Note: BP 3050, Institutional Code of Ethics includes a paragraph on civility; a separate Code of Civility policy does not exist.

For reference:

OIR Recommendation No. 17: It is recommended that DPAC develop a Code of Civility for the College.

The discussion focused on the recommendation to develop a campus-wide code of civility in response to the OIR report. There was debate about whether to have the DPAC Human Resources Subcommittee review and possibly revise the existing institutional code of ethics (BP3050) or to explore creating a new code of civility. The discussion highlighted concerns about academic freedom, the need for clear examples and scenarios, and the importance of involving all constituencies in the process.

Motion was made by Vicenta Arrizon and seconded by Stephanie Amerian to approve the recommendation as presented.

Vote: 3 Ayes, 5 Noes. The recommendation was not approved.

Cindy Ordaz proposed a revised recommendation for DPAC to consider at the next meeting, as follows:

DPAC recommends that HR DPAC Subcommittee develop a campus-wide Code of Civility consistent with OIR Recommendation 17, to define behavior-based norms that foster respectful and effective working relationships. The Code should be developed collaboratively with representatives of line employees and managers, include clear expectations and examples, establish a fair process for addressing incivility, and be implemented through facilitated scenario-based training for current and onboarding employees. The Code should align with BP 3050 and existing policies/CBAs and serve as a shared expectations framework that strengthens workplace culture and accountability.

2. Discussion: DPAC will discuss how to support a transparent and inclusive process for the implementation of the OIR recommendations.

This item was postponed to the next DPAC meeting.

3. Proposed Annual Action Plans for 2026-2027

- #1: Strategic Planning and data-informed scheduling. Jason Beardsley met with department chairs on January 16, 2026 to discuss how to enhance data-informed scheduling. He reported that a cross-functional team with strong representation among department chairs will attend the Chancellor's Office SEM Academy to explore, define, and validate a group of new practices and data required to enhance the strategic use of course scheduling toward SMC's institutional goals of access, engagement and success. A potential example of such a project would be to incorporate "student enrollment patterns, success and completion rates, and/or education plans" as described in the SEM Academy application.

This will be incorporated into the 2026-2027 Annual Action Plan

- #2: Educate the campus on the Student Centered Funding Formula (SCFF) and its implications for funding and student success ensuring college practices translate into recognized success under the SCFF (Institutional Effectiveness Committee recommendation).

VII. Adjournment – 3:51 p.m.

Meeting schedule through June 2026

February 11, 25

March 11, 25

April 8, 22

May 13, 27

June 10, 24