



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, January 10, 2024. This meeting was conducted in person in the SMC Student Services Building Room 396 and via Zoom Conference.

- I. Call to Order -3:10 p.m.
- II. Members Present
  - Mike Tuitasi, Administration, Chair
  - Jamar London, Academic Senate President, Vice-Chair
  - Jason Beardsley, Administration Representative
  - Chris Bonvenuto, Management Association Representative
  - Sasha King, Management Association Representative
  - Stephanie Amerian, Academic Senate Representative
  - Matt Hotsinpiller, Faculty Association Representative
  - Elaine Roque, Faculty Association Representative
- III. Minutes of the DPAC meeting on December 13, 2023: Motion was made by Chris Bonvenuto and seconded by Elaine Roque to approve the minutes. *Unanimously approved.*
- IV. Public Comments – None
- V. Reports
- VI. Superintendent/President’s Response to DPAC Recommendation – None
- VII. Agenda
  1. Update: Mission and Vision Statement Taskforce: The Task Force has not met, so there is no update. A draft of the statement will be presented to the group for review in January. A final draft will be circulated to the college community and constituents for additional feedback. The plan is to have a final version ready in March to be presented to the Board of Trustees for approval at its April meeting.
  2. Update: Strategic Education Plan. The SEP Workgroup has not met, so there is no update. The SEP Workgroup continues to gather ideas and perspectives from members of the SMC campus community through interviews and a survey available on the SEP website. Additional in-person engagement with faculty, staff, and managers is planned for the spring 2024 term.
    - [SEP Website](#)
  3. Discussion: Annual Action Plans for 2024-2025  
A draft of 2024-2025 Annual Action Plan to *Develop a Plan to Increase Student Persistence and Retention from Fall 2024 to Spring 2025* was presented for review. After some discussion, it was suggested the draft be sent to DPAC members to provide additional input, and a revised draft will be presented at the next DPAC meeting.

VIII. Adjournment – 4:11 p.m.

Meeting schedule for 2023-2024 (second and fourth Wednesdays each month at 3 p.m.)

January 24, 2024

February 14, 28

March 13, 27

April 10, 24

May 8, 22

June 12, 26