
DPAC Facilities Planning Subcommittee Meeting Minutes

March 23, 2023 at 2:00pm

This meeting was held via Zoom

Members Present:

Dagmar Gorman, CSEA Representative,

Judith Mosher, CSEA Representative

Cindy Ordaz, CSEA Representative

Daniel Phillips, Admin Representative, Co-Chair

Interested Parties

Eric Oifer: ADA/504 Compliance Office, Terry Kamibayashi, Assistant Director, Maintenance

I. Call to Order: 2:00 pm

II. Approval of Minutes

No quorum. February 23, 2023 and November 10, 2022 minutes to be approved at next meeting.

III. Public Comments – none

IV. Construction / Maintenance Update - Terry Kamibayashi

1. 2021—2022 Scheduled Maintenance Projects update provided by Terry (see attachment)

V. Safety Issues Update – Daniel Phillips

1. Safety programs Risk Management is working on implementing: Ladder Safety, Lockout/Tagout, Confined Space, and Bloodborne pathogen
2. Emergency use authorization for N95 Masks ended – Use for N95 mask post COVID will require certification and medical documentation.
3. COVID update – currently status quo and in substantial category under the SMC COVID mask mandate Decision Matrix.
4. Certified Unified Program Agency (CUPA) Inspection - Fire department conducted an inspection of hazardous materials and waste removal. Expected to pass with no major violations, if any at all.
5. AQMD Annual Emissions Report- preparing for report of contaminants into the air.

VI. Future Agenda items –

1. Update on agenda items from DPAC- none.

VII. Announcements – Not meeting April 9th due to spring break.

VIII. Adjournment – 2:40 pm

Next meeting: April 27, 2023. Scheduled meetings: May 11, May 25, June 8.

For all documents, visit <https://www.smc.edu/administration/governance/district-planning-policies/facilities-planning-subcommittee.php>
