
DPAC Facilities Planning Subcommittee Meeting Minutes

November 10, 2022 at 2:05pm

This meeting was conducted via Zoom

<https://us06web.zoom.us/j/88106243122?pwd=MGsyZHJkUEdnMUI1SnBza3dQRVBHZz09>

Members Present:

Dagmar Gorman, CSEA Representative,
Judith Marasco, Faculty Representative
Catherine Matheson, Faculty Representative
Judith Mosher, CSEA Representative

Cindy Ordaz, CSEA Representative
Daniel Phillips, Admin Representative, Co-Chair
Charlie Yen, Administration Representative

I. Call to Order: 2:05 pm

II. Approval of Minutes

October 27th, 2022 minutes: Dagmar motioned, seconded by Cindy, approved unanimously.

III. Public Comments – None

IV. Construction / Maintenance Update, as needed - None

V. Safety Issues Update: Daniel Phillips

- a. Masking Matrix: a draft of decision matrix was developed by EOT. Information available from CDC, L.A. County and other statistics were considered in creating the matrix. An FAQ will also be made available.
- b. Safety Plans: updated three generic plans for events, general meetings and one-on-one office meetings. Proof of vaccination is not required. Food catering and buffets will be allowed at events. Upcoming event: Giving Thanksgiving – an outdoor event (general safety protocols)
- c. Malibu Campus: planned to open spring 2023. Overseeing and ensuring all safety programs are in place before opening.
- d. Inspections and Hazardous Waste: The process is a cradle to grave process where we are responsible for the proper handling of all hazardous waste from identifying to Clean Harbors (vendor), through disposal and receiving the final manifest.
- e. Air Purifier filters- all filters are replaced or maintained according to a maintenance cycle.

VI. Future Agenda items – None

VII. Announcements - Will resume February 23, 2023 due to some faculty members not being available during the winter break.

VIII. Adjournment – Next meeting: February 23, 2023. Scheduled meetings: Feb 23, Mar 9, Mar 23, April 27, May 11, May 25, June 8.

For all documents, visit <https://www.smc.edu/administration/governance/district-planning-policies/facilities-planning-subcommittee.php>