



Santa Monica Community College District
District Planning and Advisory Council
MEETING –JULY 9, 2025
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, July 9, 2025 at 3:00 p.m. in the SMC Student Services Center Conference Room 222, 1900 Pico Boulevard, Santa Monica. The meeting will also be conducted via Zoom to allow for remote participation. Following is the link to join the DPAC meeting via Zoom:

<https://smc-edu.zoom.us/j/93886279276>

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Ailsa Ortiz, Associated Students President
Associated Students Representative

III. Public Comments

IV. Review of Minutes: June 11, 2025

V. Reports

VI. Agenda

1. Election of DPAC Vice-Chair, 2025-2026
2. Information: 2025-2026 Annual Action Plan #2 – Campus Safety - Conduct a comprehensive college-wide safety audit to create a strong campus safety culture.

On June 11, 2025, DPAC approved 2025-2026 Annual Action Plan #2 and forwarded its recommendation to Dr. Jeffery to include a budget of \$28,000 for items that are needed to create an ongoing Safety Culture at the College. An additional budget of \$25,000 is for items that will improve and enhance the Emergency Preparedness Planning and Operations; however, they are not mandatory for the program success.

Superintendent/President Kathryn Jeffery approved including \$28,000 in the 2025-2026 District budget for items that are needed to create an ongoing Safety Culture at the College.

3. Draft Schedule of DPAC Meetings, 2025-2026

Meeting schedule through June 2026

2025

July 23
August 13, 27
September 10, 24
October 8, 22
November 12
December 10

2026

January 14, 28
February 11, 25
March 11, 25
April 8, 22
May 13, 27
June 10, 24

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on July 23, 2025.

Public Comments

Members of the public may address the District Planning and Advisory Council (DPAC) by oral presentation concerning any subject that lies within the jurisdiction of DPAC. Each speaker may be allowed a maximum of three minutes per topic.

Exceptions: This time allotment does not apply to individuals who are making a presentation at the invitation or request of DPAC.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak at a DPAC meeting during Public Comments or regarding item(s) on the agenda must submit a request to DPAC Coordinator ROSE_LISA@smc.edu with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instructions for Speaking via Zoom

Individuals wishing to make public comments at a DPAC meeting via Zoom are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of Zoom to request to speak.

DPAC Meeting Ground Rules

To facilitate constructive dialogue in DPAC meetings, it is crucial to maintain a set of ground rules that encourage open communication, mutual respect, and effective problem-solving. These guidelines will help create an environment where DPAC members feel comfortable sharing their ideas and opinions without fear of personal attacks or ridicule. Following are some essential ground rules for DPAC meetings:

- **Stay on topic:** Conversation should remain focused on the issue at hand, avoiding distractions and unrelated tangents.
- **Focus on the issue, not the person:** Discuss ideas and opinions, rather than focusing on personal issues or complaints.
- **Maintain a respectful tone:** Communicate your thoughts and ideas with courtesy and respect, avoiding aggressive or condescending language
- **Strive for balanced participation:** All DPAC members should have an opportunity to contribute their ideas and perspectives.
- **Active listening:** Active listening includes giving others your full attention, refraining from interrupting, and asking clarifying questions to ensure comprehension.
- **Be open-minded:** Remain open to new ideas and be willing to change opinions based on the information and insights shared during the debate. Acknowledge and respect the diversity of opinions and experiences within the team. Recognize that different perspectives can contribute to a richer understanding of the issue at hand and lead to more innovative solutions.
- **Seek common ground:** Identify areas of agreement and work collaboratively towards finding mutually beneficial solutions.

DRAFT

District Planning and Advisory Council (DPAC)

Meeting schedule 2025-2026

(second and fourth Wednesdays each month at 3 p.m.)

| Meeting Date | Topic/Related Reports | Invitees/Responsible Areas |
|------------------|---|-------------------------------------|
| July 9, 2025 | Election of DPAC Vice-Chair, 2025-2026 | DPAC |
| | Draft Schedule of DPAC Meetings, 2025-2026 | DPAC |
| July 23 | Technology Update | Calvin Madlock |
| | DPAC 2024-2025 Annual Report | DPAC |
| August 13 | | |
| August 27 | Year-End Report on 2024-2025 Annual Action Plans | DPAC |
| September 10 | DPAC Orientation | Mike Tuitasi |
| September 24 | Update: Education Master Plan | Jason Beardsley |
| | Report: Program Review | Stephanie Amerian, Mitch Heskell |
| October 8 | Update: Education Master Plan | Jason Beardsley |
| | Report: Institutional Effectiveness Committee | Hannah Lawler |
| | Annual Action Plans for 2026-2027 | DPAC |
| October 22 | | |
| November 12 | Annual Action Plans for 2026-2027 | DPAC |
| November 26 | Cancel | |
| December 10 | Annual Action Plans for 2026-2027 | DPAC |
| January 14, 2026 | | |
| January 28 | Annual Action Plans for 2026-2027 | DPAC |
| February 11 | Finalize Annual Action Plans for 2026-2027 to forward to Senior Staff, Fiscal, and Budget Committee | DPAC |
| | Governor's Proposed Budget for 2026-2027 | Chris Bonvenuto |
| February 25 | Equal Employment Opportunity Plan | HR |
| | Update: Education Master Plan | Jason Beardsley |
| March 11 | | |
| March 25 | Budget Update | Chris Bonvenuto |
| April 8 | | |
| April 22 | | |

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|---------|---|-----------------|
| May 13 | 2026-2027 Annual Action Plans with Budget Committee Input | Chris Bonvenuto |
| | 2025-2026 Annual Action Plans Update | |
| May 27 | | |
| June 10 | Review 2026-2027 Annual Actions Plans with Budget Committee input | Chris Bonvenuto |
| | Tentative Budget for 2026-2027 | Chris Bonvenuto |
| June 24 | Election of DPAC Vice-Chair, 2026-2027 | DPAC |
| | Start process for report on 202-2026 Action Plans | |

Possible Reports/Updates:

- EpiCenter
- Guided Pathways
- Stellic