



Santa Monica Community College District  
District Planning and Advisory Council  
MEETING –JULY 23, 2025  
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, July 23, 2025 at 3:00 p.m. in the SMC Student Services Center Conference Room 222, 1900 Pico Boulevard, Santa Monica. The meeting will also be conducted via Zoom to allow for remote attendance. Following is the link to join the DPAC meeting via Zoom:

<https://smc-edu.zoom.us/j/93886279276>

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee  
Vicenta Arrizon, Academic Senate President, Vice-Chair  
Jason Beardsley, Administration Representative  
Chris Bonvenuto, Management Association Representative  
Sasha King, Management Association Representative  
Stephanie Amerian, Academic Senate Representative  
Peter Morse, Faculty Association President  
Elaine Roque, Faculty Association Representative  
Cindy Ordaz, CSEA President  
Martha Romano, CSEA Representative  
Ailsa Ortiz, Associated Students President  
Associated Students Representative

III. Public Comments

IV. Review of Minutes: July 9, 2025

V. Reports

VI. Agenda

1. Technology Update

2. 2024-2025 DPAC Annual Report for review and approval.

Link to: [2024-2025 DPAC Annual Report](#)

Meeting schedule through June 2026

2025

August 27  
September 10, 24  
October 8, 22  
November 12  
December 10

2026

January 14, 28  
February 11, 25  
March 11, 25  
April 8, 22  
May 13, 27  
June 10, 24

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on August 27, 2025.

## Public Comments

Members of the public may address the District Planning and Advisory Council (DPAC) by oral presentation concerning any subject that lies within the jurisdiction of DPAC. Each speaker may be allowed a maximum of three minutes per topic.

Exceptions: This time allotment does not apply to individuals who are making a presentation at the invitation or request of DPAC.

### Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak at a DPAC meeting during Public Comments or regarding item(s) on the agenda must submit a request to DPAC Coordinator [ROSE\\_LISA@smc.edu](mailto:ROSE_LISA@smc.edu) with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

### Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting are requested to send an email to DPAC Coordinator [ROSE\\_LISA@smc.edu](mailto:ROSE_LISA@smc.edu) by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

### Instructions for Speaking via Zoom

Individuals wishing to make public comments at a DPAC meeting via Zoom are requested to send an email to DPAC Coordinator [ROSE\\_LISA@smc.edu](mailto:ROSE_LISA@smc.edu) by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of Zoom to request to speak.

## DPAC Meeting Ground Rules

To facilitate constructive dialogue in DPAC meetings, it is crucial to maintain a set of ground rules that encourage open communication, mutual respect, and effective problem-solving. These guidelines will help create an environment where DPAC members feel comfortable sharing their ideas and opinions without fear of personal attacks or ridicule. Following are some essential ground rules for DPAC meetings:

- **Stay on topic:** Conversation should remain focused on the issue at hand, avoiding distractions and unrelated tangents.
- **Focus on the issue, not the person:** Discuss ideas and opinions, rather than focusing on personal issues or complaints.
- **Maintain a respectful tone:** Communicate your thoughts and ideas with courtesy and respect, avoiding aggressive or condescending language
- **Strive for balanced participation:** All DPAC members should have an opportunity to contribute their ideas and perspectives.
- **Active listening:** Active listening includes giving others your full attention, refraining from interrupting, and asking clarifying questions to ensure comprehension.
- **Be open-minded:** Remain open to new ideas and be willing to change opinions based on the information and insights shared during the debate. Acknowledge and respect the diversity of opinions and experiences within the team. Recognize that different perspectives can contribute to a richer understanding of the issue at hand and lead to more innovative solutions.
- **Seek common ground:** Identify areas of agreement and work collaboratively towards finding mutually beneficial solutions.

**District Planning and Advisory Council (DPAC)**  
Meeting schedule 2025-2026  
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 9, 2025	Election of DPAC Vice-Chair, 2025-2026	DPAC
	Draft Schedule of DPAC Meetings, 2025-2026	DPAC
July 23	Technology Update	Calvin Madlock
	DPAC 2024-2025 Annual Report	DPAC
August 13	Cancelled	
August 27	Year-End Report on 2024-2025 Annual Action Plans	Mike Tuitasi Jason Beardsley
September 10	<a href="#">DPAC Orientation</a>	Mike Tuitasi
September 24	Update: <a href="#">Education Master Plan</a> Report: Program Review	Jason Beardsley Stephanie Amerian, Mitch Heskell
October 8	Update: Education Master Plan Report: Institutional Effectiveness Committee Annual Action Plans for 2026-2027	Jason Beardsley Hannah Lawler DPAC
October 22	Facilities Update	Terry Kamibayashi
November 12	Annual Action Plans for 2026-2027	DPAC
November 26	Cancel	
December 10	Annual Action Plans for 2026-2027	DPAC
January 14, 2026		
January 28	Annual Action Plans for 2026-2027	DPAC
February 11	Finalize Annual Action Plans for 2026-2027 to forward to Senior Staff, Fiscal, and Budget Committee Governor's Proposed Budget for 2026-2027	DPAC Chris Bonvenuto
February 25	Equal Employment Opportunity Plan Update: <a href="#">Education Master Plan</a>	HR Jason Beardsley
March 11		
March 25	Budget Update	Chris Bonvenuto
April 8		
April 22		

May 13	2026-2027 Annual Action Plans with Budget Committee Input	Chris Bonvenuto
	2025-2026 Annual Action Plans Update	
May 27		
June 10	Review 2026-2027 Annual Actions Plans with Budget Committee input	Chris Bonvenuto
	Tentative Budget for 2026-2027	Chris Bonvenuto
June 24	Election of DPAC Vice-Chair, 2026-2027	DPAC
	Start process for report on 202-2026 Action Plans	

Reports/Updates to be scheduled:

- Facilities Planning
- Human Resources
- Stellic