



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, March 26, 2025 at 3:00 p.m. in the SMC Student Services Center **Room 222**, 1900 Pico Boulevard, Santa Monica. The meeting will also be conducted via Zoom to allow for remote participation. Following is the link to join the DPAC meeting via Zoom:

<https://smc-edu.zoom.us/j/93886279276>

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
David Duncan, Associated Students President
Associated Students Representative

III. Public Comments

IV. Review of Minutes: February 26, 2025

V. Reports

VI. Agenda

1. Budget Update

2. Proposed Guiding Principles for Reductions: The following motion was made at Budget Committee meeting on March 5, 2025.

The Budget Committee made a motion to send the Guiding Principles for Reductions to DPAC for consideration and further recommendation to the Superintendent/President.

Motion: Teresita Rodriguez

Seconded: Jamar London

Ayes: 13

Noes: 0

Abstentions: 0

Motion was approved.

3. Update: Mission and Vision Statement Task Force

VII. Adjournment

Meeting schedule through June 2025

April 23

May 14, 28

June 11, 25

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on April 23, 2025.

Public Comments

Members of the public may address the District Planning and Advisory Council (DPAC) by oral presentation concerning any subject that lies within the jurisdiction of DPAC. Each speaker may be allowed a maximum of three minutes per topic.

Exceptions: This time allotment does not apply to individuals who are making a presentation at the invitation or request of DPAC.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak at a DPAC meeting during Public Comments or regarding item(s) on the agenda must submit a request to DPAC Coordinator ROSE_LISA@smc.edu with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instructions for Speaking via Zoom

Individuals wishing to make public comments at a DPAC meeting via Zoom are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of Zoom to request to speak.

DPAC Meeting Ground Rules

To facilitate constructive dialogue in DPAC meetings, it is crucial to maintain a set of ground rules that encourage open communication, mutual respect, and effective problem-solving. These guidelines will help create an environment where DPAC members feel comfortable sharing their ideas and opinions without fear of personal attacks or ridicule. Following are some essential ground rules for DPAC meetings:

- **Stay on topic:** Conversation should remain focused on the issue at hand, avoiding distractions and unrelated tangents.
- **Focus on the issue, not the person:** Discuss ideas and opinions, rather than focusing on personal issues or complaints.
- **Maintain a respectful tone:** Communicate your thoughts and ideas with courtesy and respect, avoiding aggressive or condescending language
- **Strive for balanced participation:** All DPAC members should have an opportunity to contribute their ideas and perspectives.
- **Active listening:** Active listening includes giving others your full attention, refraining from interrupting, and asking clarifying questions to ensure comprehension.
- **Be open-minded:** Remain open to new ideas and be willing to change opinions based on the information and insights shared during the debate. Acknowledge and respect the diversity of opinions and experiences within the team. Recognize that different perspectives can contribute to a richer understanding of the issue at hand and lead to more innovative solutions.
- **Seek common ground:** Identify areas of agreement and work collaboratively towards finding mutually beneficial solutions.

Proposed Guiding Principles for Reductions
Budget Committee – March 5, 2025

<p>Make Budgetary Reductions with Minimal Direct Impact on Students</p>	<ul style="list-style-type: none"> • Prioritize budget decisions that support student success, retention, and equitable access to education. • Ensure budget reductions do not disproportionately impact student learning, success, or equity.
<p>Preserve Quality Education</p>	<ul style="list-style-type: none"> • Maintain quality, innovation, and excellence in instructional and support services. • Seek student input and feedback.
<p>Transparency, Open Communication, and Accountability in Budget Reduction Decisions</p>	<ul style="list-style-type: none"> • Ensure timely, reasonable, and inclusive information-sharing with all constituencies related to budget reduction. • Reduce reliance on one-time funds or temporary solutions. • Prioritize long-term fiscal stability.
<p>Strategic Enrollment Growth and the Student-Centered Funding Formula</p>	<ul style="list-style-type: none"> • Ensure budget reductions do not negatively impact metrics within the Student-Centered Funding Formula (SCFF). • Prioritize funding for instructional programs, student services, support for underserved student populations and roles that contribute to student success, enrollment and retention.
<p>Workforce Planning & Hiring Accountability</p>	<ul style="list-style-type: none"> • Adhere to budget constraints for all hiring, vacancy fills, and reassigned time. • Review overtime and conference/travel expenses for efficiency and necessity. • Restructure staffing strategically and equitably, ensuring minimal disruption to operations.
<p>Minimize Layoffs While Supporting Employees</p>	<ul style="list-style-type: none"> • Prioritize retention of employees while improving efficiency. • Support retention, training and professional development of faculty, classified staff, managers, and student employees to maintain institutional knowledge, service quality and potential opportunities for reassignment. • Consider alternative funding sources to prevent job losses. • Ensure equity, privacy, and fair notification in workforce reductions, considering racial/ethnic impact and collective bargaining agreements.
<p>Shared Responsibility & Equitable Impact</p>	<ul style="list-style-type: none"> • Budget reductions should be distributed equitably across faculty, classified staff, and management. • Continue to engage all constituency groups through participatory governance to mitigate disproportionate impacts.

