



Santa Monica Community College District
District Planning and Advisory Council
MEETING –FEBRUARY 28, 2024
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, February 28, 2024 at 3:00 p.m. in the SMC Student Services Center Room 396, 1900 Pico Boulevard, Santa Monica. The meeting will also be conducted via Zoom to allow for remote participation.

Following is the link to join the DPAC meeting via Zoom: <https://smc-edu.zoom.us/j/93886279276>

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Stephanie Amerian, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Cecilia Jeong, Associated Students President

III. Public Comments

IV. Review of Minutes: February 14, 2024

V. Reports

VI. Superintendent/President's Response to DPAC Recommendation, if any.

VII. Agenda

1. Presentation: Facilities Master Plan

2. Finalize 2024-2025 Action Plan to forward to Senior Staff, Fiscal, and Budget Committee

VIII. Adjournment

Meeting schedule through June 2024

February 28
March 13, 27
April 10, 24
May 8, 22
June 12, 26

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on March 13, 2024.

Public Comments

Members of the public may address the District Planning and Advisory Council (DPAC) by oral presentation concerning any subject that lies within the jurisdiction of DPAC. Each speaker may be allowed a maximum of three minutes per topic.

Exceptions: This time allotment does not apply to individuals who are making a presentation at the invitation or request of DPAC.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak at a DPAC meeting during Public Comments or regarding item(s) on the agenda must submit a request to DPAC Coordinator ROSE_LISA@smc.edu with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instructions for Speaking via Zoom

Individuals wishing to make public comments at a DPAC meeting via Zoom are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of Zoom to request to speak.



Santa Monica Community College District

2024-2025 ANNUAL ACTION PLAN TO SUPPORT THE INSTITUTIONAL STRATEGIC PLANS AND OBJECTIVES

ANNUAL ACTION PLAN 1		Lead Person: Vice-President, Student Affairs Vice-President, Academic Affairs Other Responsible Area(s): Ad Hoc Committee on Retention and Persistence
Identify the retention and persistence components of existing college plans and activities (e.g., <i>Strategic Enrollment Management (SEM) Plan, Student Equity Plan, Guided Pathways, Facilities Master Plan, Professional Development, Onboarding</i>), develop recommendations on how to improve coordination of the plans and develop recommendations on how to assess the annual impact of each plan on retention and persistence .		
Map to Institutional Plans and Programs		
<ul style="list-style-type: none"> ■ Academic Senate Objectives ■ Board of Trustees Core Priorities, 2023-2024 ■ Epicenter ■ Facilities Master Plan ■ Master Plan for Technology ■ Professional Development Committee ■ Redesign of the Student Experience – Guided Pathways ■ Strategic Education Plan ■ Strategic Enrollment Management Plan ■ Student Equity Plan ■ Student Support Programs 		
Objectives: <ul style="list-style-type: none"> • Identify the retention and persistence components of existing college plans and activities (e.g., Strategic Enrollment Management (SEM) Plan, Student Equity Plan, Guided Pathways, Facilities Master Plan, Professional Development, Onboarding, Student Engagement practices). • Develop a means for assessment of the implementation and success of each plan or activity. • Develop a written report to present to DPAC in Spring 2025 outlining recommendations to improve the coordination of the plans/activities and assessment of the impact of each plan/activity on retention and persistence. 		
Methods to Accomplish the Objectives <ul style="list-style-type: none"> • Establish ad hoc committee, with representatives from each constituency group, to complete the objectives of this annual action plan. 		
Status of Action Plan		
Draft Action Plan Reviewed by DPAC and Submitted to Fiscal Services Date:	Fiscal/Budget Committee Response Recommendation:	
Action Plan Submitted to Superintendent/President Date:	Superintendent/President’s Response <input type="checkbox"/> Approved <input type="checkbox"/> Consider* <input type="checkbox"/> Not Approved* <i>*If checked, an explanation will be provided in writing.</i>	_____ Superintendent/President Date:

District Planning and Advisory Council (DPAC)
Meeting schedule 2023-2024
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 12 (Cancelled)		DPAC
July 26	DPAC 2022-2023 Annual Report Report on Master Plan Work Group Mission Statement Task Force	DPAC Jason Beardsley
August 9 (Cancelled)		Jason Beardsley
August 23	Update on Education Master Plan Workgroup DPAC Orientation Year-End Report on 2022-2023 Annual Action Plans DPAC Meetings in-person starting Fall 2023	Jason Beardsley Mike Tuitasi, Jamar London DPAC Mike Tuitasi
September 13	Discussion: Annual Action Plans for 2024-2025 Update: Master Plan for Education Discussion: DPAC Database	DPAC Jason Beardsley DPAC
September 27 Cancelled		
October 11	Continue development of Action Plans for 2024-2025 <ul style="list-style-type: none"> • Program Review Committee • Institutional Effectiveness Committee 	DPAC
October 25 (Cancelled)		
November 8	Continue development of Action Plans for 2024-2025 Update: Master Plan for Education	DPAC Jason Beardsley
November 22	Cancelled	
December 13	Update: Mission and Vision Statement Task Force Update: Strategic Education Plan Discussion: Action Plans for 2024-2025	Mike Tuitasi Jason Beardsley DPAC
January 10, 2024	Update: Mission and Vision Statement Task Force Update: Strategic Education Plan Discussion: Action Plans for 2024-2025	Mike Tuitasi Jason Beardsley DPAC
January 24	Governor's Proposed Budget for 2024-2025 Discussion: Annual Action Plans for 2024-2025	Chris Bonvenuto DPAC
February 14	Commencement 2024 Request for Naming of Student Services Center Update: Mission and Vision Statement Task Force Update: Strategic Education Plan	Kiersten Elliott Mike Tuitasi Mike Tuitasi Jason Beardsley

	Discussion: Annual Action Plans for 2024-2025	DPAC
February 28	Finalize 2024-2025 Action Plans to forward to Senior Staff, Fiscal, and Budget Committee Presentation: Facilities Master Plan	DPAC Don Girard, Charlie Yen, Chris Bonvenuto
March 13	Technology Update Update: Strategic Education Plan	Calvin Madlock Jason Beardsley
March 27	2023-2024 Annual Action Plans Update Guided Pathways Scale of Adoption Assessment	DPAC Maria Muñoz/Guido Delpiccolo
April 10	Cancel (spring break)	
April 24	2023-2024 Annual Action Plans Update Vision for Success/IE Dashboard (IEC Report) Update: Strategic Education Plan	DPAC Hannah Lawler Jason Beardsley
May 8	2023-2024 Annual Action Plans Update	To be scheduled
May 22	Review 2024-2025 Annual Actions Plans with Budget Committee input	DPAC
June 12	Tentative Budget for 2024-2025	Chris Bonvenuto
June 26	Start process for report on 2025-2026 Action Plans	DPAC