



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, January 8, 2025 at 3:00 p.m. in the SMC Student Services Center **Room 222**, 1900 Pico Boulevard, Santa Monica. The meeting will also be conducted via Zoom to allow for remote participation. Following is the link to join the DPAC meeting via Zoom:

<https://smc-edu.zoom.us/j/93886279276>

- I. Call to Order
- II. Members
Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Sasha King, Management Association Representative
Vicenta Arrizon, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
David Duncan, Associated Students President
Associated Students Representative
- III. Public Comments
- IV. Review of Minutes: December 11, 2024
- V. Reports
- VI. Agenda
 1. Continue Discussion: Annual Action Plans for 2025-2026
 - Data-Informed Scheduling
 - Districtwide Sustainability Culture and Initiatives
 - Districtwide Safety Culture
 2. EPI Journey Map
- VII. Adjournment
Meeting schedule through June 2025
2025
January 22
February 12, 26
March 12, 26
April 9, 23
May 14, 28
June 11, 25

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on January 22, 2025.

Public Comments

Members of the public may address the District Planning and Advisory Council (DPAC) by oral presentation concerning any subject that lies within the jurisdiction of DPAC. Each speaker may be allowed a maximum of three minutes per topic.

Exceptions: This time allotment does not apply to individuals who are making a presentation at the invitation or request of DPAC.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak at a DPAC meeting during Public Comments or regarding item(s) on the agenda must submit a request to DPAC Coordinator ROSE_LISA@smc.edu with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instructions for Speaking via Zoom

Individuals wishing to make public comments at a DPAC meeting via Zoom are requested to send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of Zoom to request to speak.

DPAC Meeting Ground Rules

To facilitate constructive dialogue in DPAC meetings, it is crucial to maintain a set of ground rules that encourage open communication, mutual respect, and effective problem-solving. These guidelines will help create an environment where DPAC members feel comfortable sharing their ideas and opinions without fear of personal attacks or ridicule. Following are some essential ground rules for DPAC meetings:

- **Stay on topic:** Conversation should remain focused on the issue at hand, avoiding distractions and unrelated tangents.
- **Focus on the issue, not the person:** Discuss ideas and opinions, rather than focusing on personal issues or complaints.
- **Maintain a respectful tone:** Communicate your thoughts and ideas with courtesy and respect, avoiding aggressive or condescending language
- **Strive for balanced participation:** All DPAC members should have an opportunity to contribute their ideas and perspectives.
- **Active listening:** Active listening includes giving others your full attention, refraining from interrupting, and asking clarifying questions to ensure comprehension.
- **Be open-minded:** Remain open to new ideas and be willing to change opinions based on the information and insights shared during the debate. Acknowledge and respect the diversity of opinions and experiences within the team. Recognize that different perspectives can contribute to a richer understanding of the issue at hand and lead to more innovative solutions.
- **Seek common ground:** Identify areas of agreement and work collaboratively towards finding mutually beneficial solutions.

District Planning and Advisory Council (DPAC)
Meeting schedule 2024-2025
(second and fourth Wednesdays each month at 3 p.m.)

| Meeting Date | Topic/Related Reports | Invitees/Responsible Areas |
|-----------------|---|--|
| July 10 | Election of Vice-Chair for 2024-2025 Fall 2024 Flex Day Draft Schedule of DPAC Meetings, 2024-2025 | DPAC Dr. Lea Hald DPAC |
| July 24 | Cancelled | |
| August 14 | Cancelled | DPAC |
| August 28 | DPAC 2023-2024 Annual Report Year-End Report on 2023-2024 Annual Action Plans Update: Mission Statement Task Force | DPAC DPAC Mike Tuitasi |
| September 11 | DPAC Orientation Reports: <ul style="list-style-type: none"> • Guided Pathways Implementation: Discussion with the goal of developing recommendations for leadership structure/alignment | Mike Tuitasi, Jamar London Maria Muñoz Llanet Martin Guido Davis Delpiccolo |
| September 25 | Updates: <ul style="list-style-type: none"> – Mission Statement Task Force – Master Plan for Education Report: Program Review | Mike Tuitasi Jason Beardsley Stephanie Amerian, Mitch Heskell |
| October 9 | Update: Education Master Plan Report: Institutional Effectiveness Committee Annual Action Plans for 2025-2026 | Jason Beardsley Hannah Lawler DPAC |
| October 23 | Recap and Discussion: Workplace shooting on October 14, 2024 | Superintendent/President Kathryn E. Jeffery |
| November 13 | EpiCenter Update Annual Action Plans for 2025-2026 | Sherri Lee-Lewis Abigail Orosz Jessica Krug Erin O'Neill Hannah Mock DPAC |
| November 27 | Cancelled | |
| December 11 | Update: MyEdPlan/Stellic Annual Action Plans for 2025-2025 | Jason Beardsley Mike Tuitasi DPAC |
| January 8, 2025 | Annual Action Plans for 2025-2026 EPI Journey Map | DPAC Llanet Martin |
| January 22 | Governor's Proposed Budget for 2025-2026 | Chris Bonvenuto |
| February 12 | Finalize Annual Action Plans for 2025-2026 to forward to Senior Staff, Fiscal, and Budget Committee | DPAC |
| February 26 | Presentation: Facilities Master Plan | Don Girard, Charlie Yen, Chris Bonvenuto |

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| March 12 | Technology Update | Calvin Madlock |
| March 26 | Guided Pathways Implementation Team Update | Maria Muñoz, Guido Delpiccolo |
| April 9 | Cancelled | |
| April 23 | 2024-2025 Annual Action Plans Update | |
| May 14 | 2024-2025 Annual Action Plans Update | |
| May 28 | Review 2025-2026 Annual Actions Plans with Budget Committee input | DPAC |
| June 11 | Tentative Budget for 2025-2026 | Chris Bonvenuto |
| | Election of DPAC Vice-Chair, 2025-2026 | DPAC |
| June 25 | Start process for report on 2024-2025 Action Plans | DPAC |