



Santa Monica Community College District
District Planning and Advisory Council
MEETING – SEPTEMBER 23, 2020
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, September 23, 2020 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I. Call to Order

II. Members

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Erica LeBlanc, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Tafari Alan, Associated Students Representative
Joshua Elizondo, Associated Students Representative

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council will participate in the meeting telephonically or by Zoom Conference.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/93886279276>

Or iPhone one-tap (US Toll): +16699006833,93886279276# or
+12532158782,93886279276#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom

Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III. Review of Minutes: September 9, 2020

IV. Reports

V. Superintendent/President's Response to DPAC Recommendations, if any.

VI. Agenda

1. COVID-19 Update
2. Recommendation: It is recommended that the Superintendent/President establish a Presidential Task Force to assess the positive impacts on the student experience of the COVID-19 remote learning environment.
3. Response to 2019-2020 Annual Action Plan #4: Implement the STEM Area of Interest (Aoi), Student Care Teams (*attached*)
4. Accreditation Mid-Term Report
5. 2020-2021 Budget Report
6. Continue development of 2021-2022 Annual Action Plans: Due by October 28, 2020

VII. Adjournment

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

October 14, 28

November 11, 25

December 9

January 13, 27, 2021

February 10, 24

March 10, 24

April 14, 28

May 12, 26

June 9, 23

District Planning and Advisory Council (DPAC)
Meeting schedule through June 2021
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic	Invitees/Responsible Areas/ Related Reports
June 24	<ul style="list-style-type: none"> • COVID-19 Update • Budget Update • Accreditation Update 	
July 8	<ul style="list-style-type: none"> • Equal Employment Opportunity Plan • Review of DPAC Scope and Function/Update for 2020-2021 • COVID-19 Update • Budget Update 	<p>Tre'Shawn Hallbaker</p> <p>Jennifer Merlic</p> <p>Mike Tuitasi</p> <p>Chris Bonvenuto</p>
July 22	<ul style="list-style-type: none"> • DPAC Annual Report, 2019-2020 • COVID-19 Update • International Students Update • 2020-2021 Action Plans 	<p>Jennifer Merlic/Nate Donahue</p> <p>Mike Tuitasi</p> <p>Pressian Nicolov</p> <p>Chris Bonvenuto</p>
August 12	Meeting Cancelled	
August 26	<ul style="list-style-type: none"> • COVID-19 Update • 2020-2021 Annual Action Plans: Superintendent's Response • Responses to 2019-2020 Action Plans • Start process to develop 2021-2022 Action Plans 	<p>Mike Tuitasi</p> <p>Chris Bonvenuto/Jennifer Merlic</p> <p>DPAC</p> <p>Academic Senate Retreat: Discuss potential Action Plans for 2021-2022</p>
September 9	<ul style="list-style-type: none"> • COVID-19 Update • Information Technology Master Plan, 2020-2025 • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Marc Drescher</p> <p>DPAC</p> <p>Invite input from others as needed</p> <p>Review 2020-2021 Actions Plans</p>
September 23	<p>Accreditation Mid-Term Report</p> <p>Adopted 2020-2021 Budget</p> <p>Continue development of Action Plans for 2021-2022</p>	<p>Erica LeBlanc</p> <p>Chris Bonvenuto</p> <p>DPAC</p> <p>Invite input from others as needed</p>
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News (July – September)
October 14	<p>Submission of Action Plans for 2021-2022</p> <p>Vision for Success/IE Dashboard</p> <p>Institutional Effectiveness Observations</p>	<p>DPAC</p> <p>Invite input from others as needed</p> <p>Academic Senate Annual Objectives</p> <p>Board Goals and Priorities</p> <p>Hannah Lawler</p>

October 28	Submission of Action Plans for 2021-2022	DPAC Invite input from others as needed
November 11	Continue development of Action Plans for 2021-2022 Program Review Planning Summary	DPAC Stephanie Amerian and Erica LeBlanc
November 25		
December 9	Finalize Action Plans for 2021-2022	DPAC
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News (October-December)
January 1, 2021	Forward Action Plans for 2021-2022 for to Senior Staff, Fiscal, and Budget Committee Governor's Proposed Budget for 2021-2022	DPAC Chris Bonvenuto
January 27		Fiscal/Budget Committee Reviews 2021-2022 Annual Action Plans
February 10		
February 24		
March 10		Fiscal/Budget Committee forwards 2021-2022 Action Plans to DPAC with comments
March 24	Guided Pathways Scale of Adoption Assessment	Jennifer Merlic and Pathways Team
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(January-March)
April 14	DPAC review 202-2022 Action Plans with Fiscal/Budget Committee input and forwards them to the Superintendent/ President	
April 28		
May 12		
May 26	Review 2021-2022 Annual Actions Plans with Budget Committee input	DPAC
June 9	Tentative Budget for 2021-2022	Chris Bonvenuto Hannah Lawler Vicki Drake and Erica LeBlanc
June 23	Start process for responses to 2020-2021 Action Plans	DPAC
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(April-June)



Santa Monica Community College District

RESPONSES TO 2019-2020 ANNUAL ACTION PLANS

ACTION PLAN 4	
Implement the STEM Area of Interest (AoI) Student Care Teams.	Lead Person: Vice President of Student Affairs Responsible Area(s): <ul style="list-style-type: none"> • Counseling • Career Services • Welcome Center • Financial Aid • STEM Program • Institutional Redesign Team
<input type="checkbox"/> Completed	<input checked="" type="checkbox"/> Roll Over to Fall 2020
RESPONSE	
<p>The Student Care Team for the STEM Area of Interest has not been fully implemented due to the delay in starting the Title V Grant- Navigating Pathways to Success and the impact of COVID-19.</p> <p>The progress that has been completed in 2019-2020 includes:</p> <ul style="list-style-type: none"> • Holding a retreat with Enrollment Development to restructure the Counseling component in Outreach and the Welcome Center. • Hiring the Project Manager, Counselors, and Equity Trainer for the Title V Grant. • Convening the Equitizing Student Care Teams Group to identify equitable practices for Peer Navigators. • The STEM Program worked with the Equitizing Student Care Teams Group to identify best practices for student mentors and Student Care Team development. • Counselors have been identified for the STEM Areas of Interest. <p>Additional issues that have impacted the delay for the implementation for the Areas of Interest include:</p> <ol style="list-style-type: none"> 1. Technology: Identifying students in areas of interest 2. Developing a database for tracking students in the very arears of interest. 3. Developing a process for grouping students based on the area of interest. <p>Implementation of the Peer Navigator’s component will begin in Fall 2020. The structure for the STEM Area of Interest will also be postponed to Fall2020-Spring 2021.</p>	
DPAC RECOMMENDATION:	
DATE:	

