A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, September 22, 2021 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I.   Call to Order

II.   Members
        Mike Tuitasi, Administration, Chair Designee
        Jamar London, Academic Senate President, Vice-Chair
        Bradley Lane, Administration Representative
        Chris Bonvenuto, Management Association Representative
        Dione Carter, Management Association Representative
        Nate Donahue, Academic Senate Representative
        Peter Morse, Faculty Association President
        Elaine Roque, Faculty Association Representative
        Cindy Ordaz, CSEA Representative
        Martha Romano, CSEA Representative
        Joshua Elizondo, Associated Students Representative
        Ali Shirvani, Associated Students Representative

In accordance with Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council will participate in the meeting telephonically or by Zoom Conference.

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/93886279276

  Or iPhone one-tap (US Toll): +16699006833,93886279276# or
  +12532158782,93886279276#

  Or Telephone:
    Dial:
    +1 669 900 6833 (US Toll)
    +1 253 215 8782 (US Toll)
    +1 346 248 7799 (US Toll)
    +1 646 876 9923 (US Toll)
    +1 301 715 8592 (US Toll)
    +1 312 626 6799 (US Toll)
    Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments
Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:
- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom
Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:
- Name
- Address
- Name of organization (if applicable)
- Topic or Item

When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III.   Review of Minutes: September 8, 2021

IV.   Reports

V.   Superintendent/President's Response to DPAC Recommendation, if any.

VI.   Agenda

1. Accreditation Update

2. COVID-19/Return to Campus
    -   President's Task Force Report

3. Response to 2020-2021 Annual Action Plans #8 (revised)

4. Continue discussion of 2022-2023 Annual Action Plans

5. Adopted Budget, 2021-2022

VII.   Adjournment
Meeting schedule through June 2022 (second and fourth Wednesdays each month at 3 p.m.)

October 13, 27	January 12, 26, 2022
November 10, 24	February 9, 23
December 8	March 9, 23
	April 13, 27
	May 11, 25
	June 8, 22

Meeting of the Council of Presidents (COP)
The Council of Presidents will discuss the agenda for the DPAC meeting on October 13, 2021.

District Planning and Advisory Council (DPAC)
Meeting schedule through June 2022
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 14, 2021	Cancel	DPAC
July 28	Responses to 2020-2021 Action Plans (process continues) DPAC Annual Report, 2020-2021 DPAC Scope and Function, 2021-2022	DPAC
August 11 (cancel)		
August 25	COVID-19 Update Responses to 2020-2021 Annual Action Plans Discussion of Annual Action Plans for 2022-2023 DPAC Semi-Annual Report	Mike Tuitasi DPAC Academic Senate Retreat: Discuss potential Action Plans for 2022-2023 Invite input from others as needed
September 8	Update: COVID-19/Return • Enrollment • President's Task Force Report DPAC Orientation Responses to 2020-2021 Action Plans#3, #7 and #8 Continue development of Action Plans for 2022-2023 Accreditation Update	Teresita Rodriguez Mike Tuitasi DPAC Jamar London
September 22	Accreditation Update Update: COVID-19/Return • President's Task Force Report Review of response to 2020-2021 Annual Action Plan #8 (revised) Continue development of Action Plans for 2022-2023 Board Goals and Priorities, 2021-2022 Adopted Budget 2021-2022	Jamar London Mike Chris Bonvenuto
October 13	Accreditation Update Continue development of Action Plans for 2022-2023 Vision for Success/IE Dashboard Program Review Planning Summary 2020-2021 Academic Senate Annual Objectives, 2021-2022	Jamar London DPAC Invite input from others as needed Hannah Lawler Jamar London

October 27	Continue development of Action Plans for 2022-2023	DPAC
		Invite input from others as needed
November 10	Accreditation Update	Jamar London
	Continue development of Action Plans for 2022-2023	DPAC Invite input from others as needed
November 24		
December 15	Accreditation Update	Jamar London
	Finalize Action Plans for 2022-2023	DPAC
January 12, 2022	Accreditation Update	Jamar London
	Forward Action Plans for 2022-2023 for to Senior Staff, Fiscal, and Budget Committee	DPAC
	Governor's Proposed Budget for 2022-2023	Chris Bonvenuto
January 26		Fiscal/Budget Committee Reviews 2022-2023 Annual Action Plans
February 9	Accreditation Update	Jamar London
February 23	DPAC Semi-Annual Report	
March 9	Accreditation Update	Fiscal/Budget Committee forwards 2022-2023 Action Plans to DPAC with comments
March 23	Guided Pathways Scale of Adoption Assessment	Pathways Team
April 13	Accreditation Update	Jamar London
	DPAC review 2022-2023 Action Plans with Fiscal/Budget Committee input and forwards them to the Superintendent/ President	
April 27		
May 11	Accreditation Update	Jamar London
May 25	Review 2022-2023 Annual Actions Plans with Budget Committee input	DPAC
June 8	Accreditation Update	Jamar London
	Tentative Budget for 2022-2023	Chris Bonvenuto
	Institutional Effectiveness Observations	Hannah Lawler
June 22	Start process for responses to 2021-2022 Action Plans	DPAC

Santa Monica Community College District

RESPONSES TO 2020-2021 ANNUAL ACTION PLANS

ACTION PLAN 8 **Technology Master Plan** Complete Year One of Technology Master Plan Goals, Objectives and Recommendations *(once the Technology Master Plan is completed, more specific information related to goals, objectives and recommendations will be included here)*	**Lead Person:** Marc Drescher **Responsible Area(s):** Information Technology
■ Completed	❏ Not completed (*see DPAC's recommendation following Response*) *Check one of the following boxes.* ❏ *Substantially completed* ❏ *Ongoing, to be completed in 2021-2022* ❏ *Other (include reason if checked)*

RESPONSE

Information Technology completed year one of the 2020-2025 Technology Master Plan. Highlights for year one of the Technology Master Plan include:

Planned TMP Projects Completed

- The IT Help and IT Student Help support teams responded to 18,580 remote service requests.
- Completed the technology infrastructure for the new Early Childhood Learning Center, Pico Village and the Pico Classroom Complex.
- Implemented a streamlined SSO (Single Sign-On) process to make password management easier and consistent throughout SMC's online services.
- Implemented new Student Network Account onboarding process to increase security and enable self-service password recovery.
- Upgraded the wireless network in the Library, Cayton, Drescher Hall, CMD, HSS, Math and ESL.
- Added new components for Student Financial Aid Support system, CampusLogic, to streamline the FA application, appeal and awarding process and communication.
- Management Information Systems continued to make progress on critical upgrades to extend the life of SMC's Student Information System.
- SMC Promise revision
- New FTEs calculation and reporting policy for Noncredit classes.
- New ESL Guided Self Placement Procedure and revised Math Guided Self Placement.
- New Faculty Contract that overhauls the pay codes.
- Additional components were added to the Starfish implementation as part of Phase 1.
- AS Fee restructuring and new Student Representation Fee.
- Canvas structure redesign.
- MIS reporting redesign.
- Stipend Request/Approval program and workflow.
- Intensive English Program Fee Structure for ISC.
- To support the growing needs from Management Information Systems, a new programmer/ analyst position was established and approved.

Unplanned COVID related Projects Completed

- Implemented a Student Chat Bot to provide enhanced online student IT Support from home.
- Installed approximately 900 web cams in offices, classrooms, and conference rooms.
- Bundy Drive Up WiFi: Extended wifi to Bundy parking lot for students without home access.
- Provided a "Virtual Computing Lab" allowing students to access SMC lab environments remotely.

- Automated several SMC processes and manual forms using Adobe Sign workflows and digital signatures to process from work-at-home environment.
- Upgraded and extended technology environment using Citrix to allow faculty and staff to remotely access SMC technology resources.
- Implemented Microsoft Intune for remote management and deployment of district computing devices to assist in supporting a work-at-home environment.
- Staffed and supported in-person student labs at Center for Media Design throughout COVID19.
- CARES and emergency funds distribution.
- COVID AdHoc Reports and Data Requests
- New Teaching Methods additions for Web ISIS due to at home learning because of COVID
- Grading Policy Changes as result of COVID
- New GW Drop Grade emergency requirement due to COVID
- Salary Freeze and Furlough programming changes due to COVID

Planned TMP Projects Delayed for following year.

- Continued discussion of ERP delayed until COVID ends and there is clarity of budget.
- BankMobile: Bank card to replace checks for students
- TargetX Revamp for email eblasting
- Installment Payment Plan
- (GPS) StarFish Phase II
- Design Technology 114 Lab Upgrade
- Design Technology 206 Lab Upgrade
- Design Technology 271 Lab Upgrade
- Business 263 Lab Upgrade