



Santa Monica Community College District
District Planning and Advisory Council
MEETING – SEPTEMBER 14, 2022
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, September 14, 2022 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Dione Carter, Management Association Representative
Stephanie Amerian, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Associated Students Representative
Associated Students Representative

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings. The Zoom format used for Santa Monica College public meetings ensures public participation and provides an opportunity for the public to directly address the body. Members of the public have the right to request to make public comments until such time as the public comment period is over.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/93886279276>

Or iPhone one-tap (US Toll): +16699006833,93886279276# or
+12532158782,93886279276#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom

Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Each speaker may be allowed a maximum of three minutes per topic. When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III. Review of Minutes: August 24, 2022

IV. Reports

V. Superintendent/President's Response to DPAC Recommendation, if any.

VI. Agenda

1. Update: COVID-19/Return to Campus
2. Accreditation Update
3. DPAC Orientation
4. DPAC Semi-Annual Report (*included below*)
5. Discussion of Annual Action Plans for 2023-2024
 - Feedback from constituency groups on potential Annual Action Plans
 - Continuation of Master Plan for Education
 - Relaunching the Center
 - Enrollment and Retention

VII. Adjournment

Meeting schedule for 2022-2023

September 28	January 11, 25, 2023
October 12, 26	February 8, 22
November 9, 23	March 8, 22
December 14	April 12, 26
	May 10, 24
	June 14, 28

3:45p.m. - Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on September 28, 2022.



District Planning and Advisory Council (DPAC)

Semi-Annual Update

March – August 2022

The purpose of this update on DPAC activities is to provide the Santa Monica College community with a better understanding of the planning process at SMC. As authorized via Board Policy 2515, SMC's institutional planning process – both long term and annual – is coordinated by the District Planning and Advisory Committee (DPAC) and makes recommendations to Superintendent/President Dr. Kathryn Jeffery. All college constituent groups (students, faculty, classified staff and administrators) are represented on DPAC. Outlined below is a summary of the activities and discussions by DPAC September 2021-February 2022. If you have questions about the planning process or actions undertaken by DPAC, please contact your constituent group's DPAC representative:

DPAC Members 2021-2022

- DPAC Chair/Vice-Chair: Michael Tuitasi (Chair Designee) and Jamar London (Vice-Chair)
- Academic Senate Representative: Nate Donahue
- Faculty Association Representatives: Peter Morse and Elaine Roque
- Administration Representative: Bradley Lane
- CSEA Representatives: Cindy Ordaz and Martha Romano
- Associated Students Representatives: Joshua Elizondo and Ali Shirvani and Melody Mashouf
- Management Association Representatives: Christopher Bonvenuto and Dione Carter

Summary of DPAC Meetings, March 2022 through August 2022

For more detailed information, go to [DPAC Meeting Website](#) for minutes of meetings.

March 9, 2022

- COVID-19/Return to Campus
- Accreditation Update
- [Technology Master Plan Update](#)
- Discussion: DPAC Subcommittees

March 23, 2022

- COVID-19/Return to Campus
- Accreditation Update
- 2021-2022 Annual Action Plan Update: #4
[English Action Plan](#)
- Guided Pathways Scale of Adoption Assessment
[Scale of Adoption Self-Assessment \(SOAA\)](#)
[Scale of Adoption Self-Assessment \(SOAA\) STANDARD/PRACTICE AND STATUS ONLY](#)
- All-Gender Restrooms: Recommendation from DPAC Facilities Subcommittee
- Discussion of DPAC and College Planning Processes: Feedback from Senior Staff

April 27, 2022

- COVID-19/Return to Campus
- Accreditation Update
- All-Gender Restrooms: DPAC approved the following recommendation from DPAC Facilities Subcommittee:
It is recommended that the District support the necessary changes and educational outreach needed to provide all-gender restrooms both single user and multiple user. forward it to the Superintendent/President for consideration.
- 2021-2022 Annual Action Plan Update: #2, #5, #6 and #7
Action Plan #2: [Equitizing Gateway Courses](#)
Action Plan #5: [Gateway to Persistence, Retention and Completion](#)
Action Plan #6: [SMC Online Education](#)
Action Plan #7: [Areas of Interest](#)
[Peer Navigators](#)

May 11, 2022

- Superintendent/President's Response to the following DPAC recommendation approved April 27, 2022: It is recommended that the District support the necessary changes and educational outreach needed to provide all-gender restrooms both single user and multiple user. Superintendent/President Kathryn E. Jeffery accepts and supports the recommendation.
- COVID-19/Return to Campus
- Accreditation Update
- DPAC approved the 2022-2023 Annual Action Plans with Budget Committee Input to forward them to the Superintendent/President for inclusion in the 2022-2023 Budget. Additionally, it was requested that responsible parties for Annual Action Plan #2 report back to DPAC by the end of October 2022 with information related to the leadership structure needed for "The Center."

Annual Action Plan 1

Develop a Master Plan for Education, 2023-2028

Annual Action Plan 2

Relaunch "The Center" to be a learning and professional development center for all employee groups.

Updates on 2021-2022 Annual Action Plans #1 and #3

Action Plan 1

Reduce Equity Gaps

Link to presentation: [Update on 2021-2022 Annual Action Plan #1](#)

Action Plan 3

Reduce Equity Gaps

Link to presentation: [Update on 2021-2022 Annual Action Plan #3](#)

May 25, 2022

- Superintendent/President's Response to the following DPAC recommendation approved May 11, 2022:
It is recommended that DPAC approve 2022-2023 Annual Action Plans #1 and #2 with Budget Committee input and forward them to the Superintendent/President for inclusion in the 2022-2023 Budget.
Additionally, it is requested that responsible parties for Annual Action Plan #2 report back to DPAC by the end of October 2022 with information related to the leadership structure needed for "The Center."
Superintendent/President Kathryn E. Jeffery approved the recommendation.
- COVID-19/Return to Campus
- Accreditation Update
- [Proposed Bond Measure](#)
- Update on 2021-2022 Annual Action Plan #8
[Human Resources Staffing Plan](#)
Research and assess costs associated with developing a Human Resources staffing plan which supports student success by achieving benchmark levels of full-time faculty, classified staff and administrators.

June 8, 2022

- DPAC elected Jamar London as Vice-Chair for 2022-2023
- COVID-19/Return to Campus
- Accreditation Update
[Tentative Budget for 2022-2023](#)
All budget reports and documents are available at: [Budget Webpage](#)

June 22, 2022

- COVID-19/Return to Campus
- Accreditation Update
- Report on 2021-2022 Annual Action Plans:

July 27, 2022

- COVID-19/Return to Campus
- Accreditation Update
- DPAC accepted the Year-End Reports on the 2021-2022 Annual Action Plans (except for #4)
- DPAC approved the [DPAC Annual Report 2021-2022.](#)

August 24, 2022

- COVID-19/Return to Campus
- Accreditation Update
- DPAC accepted the Year-End Report on 2021-2022 Annual Action Plan #4
- Discussion of Annual Action Plans for 2023-2024
- Review of DPAC Scope and Function, 2022-2023

District Planning and Advisory Council (DPAC)
Meeting schedule 2022-2023
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 13, 2022	Cancelled	
July 27	Update: COVID-19/Return to Campus Accreditation Update DPAC Annual Report 2021-2022 Report on 2021-2022 Action Plans	Mike Tuitasi Jamar London DPAC DPAC
August 10	Cancelled	
August 24	Update: COVID-19/Return to Campus Accreditation Update Year-End Report on 2021-2022 Action Plan #4 Discussion of Annual Action Plans for 2023-2024 DPAC Scope and Function, 2022-2022	Mike Tuitasi Jamar London DPAC
September 14	Update: COVID-19/Return to Campus Accreditation Update/Draft QFE DPAC Orientation DPAC Semi-Annual Report Discussion of Action Plans for 2023-2024	Mike Tuitasi Dione Carter/Jamar London DPAC
September 28	Update: COVID-19/Return to Campus Review of report on 2021-2022 Annual Action Plan Continue development of Action Plans for 2023-2024 Adopted Budget 2022-2023	Mike Tuitasi DPAC Chris Bonvenuto
October 12	Update: COVID-19/Return to Campus Continue development of Action Plans for 2023-2024 Board Goals and Priorities, 2022-2023 Academic Senate Annual Objectives, 2022-2023	Mike Tuitasi DPAC
October 26	Update: COVID-19/Return to Campus Continue development of Action Plans for 2023-2024	Mike Tuitasi DPAC
November 9	Update: COVID-19/Return to Campus 2023-2024 Annual Action Plans	Mike Tuitasi DPAC
November 23	Cancel?	
December 14	Vision for Success/IE Dashboard Finalize Action Plans for 2023-2024	Hannah Lawler DPAC

January 11, 2023	Governor's Proposed Budget for 2023-2024	Chris Bonvenuto
January 25	Finalize 2022-2023 Action Plans to forward to Senior Staff, Fiscal, and Budget Committee	DPAC
February 8		
February 22	COVID-19 Update DPAC Semi-Annual Report 2021-2022	Mike Tuitasi
March 8	Technology Update	Marc Drescher
March 22	2022-2023 Annual Action Plans Update Guided Pathways Scale of Adoption Assessment	To be scheduled Maria Munoz/Guido Delpiccolo
April 12	Cancel (spring break)	
April 26	2022-2023 Annual Action Plans Update	To be scheduled
May 10	2022-2023 Annual Action Plans Update	To be scheduled
May 24	Review 2023-2024 Annual Actions Plans with Budget Committee input	DPAC
June 14	Tentative Budget for 2023-2024	Chris Bonvenuto
June 28	Start process for year-end report on 2022-2023 Action Plans	DPAC