



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JUNE 9, 2021
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, June 9, 2021 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I. Call to Order

II. Members

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Dione Carter, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Martha Romano, CSEA Representative
Tafari Alan, Associated Students Representative
Joshua Elizondo, Associated Students Representative

In accordance with Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council will participate in the meeting telephonically or by Zoom Conference.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/93886279276>

Or iPhone one-tap (US Toll): +16699006833,93886279276# or
+12532158782,93886279276#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom

Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III. Review of Minutes: May 12, 2021

IV. Reports

V. Superintendent/President's Response to DPAC Recommendation (*see next page*)

VI. Agenda

1. Election of DPAC Vice-Chair for 2021-2022
2. COVID-19 Update
3. 2021-2022 Tentative Budget

VII. Adjournment

Meeting schedule through June 2022 (second and fourth Wednesdays each month at 3 p.m.)

June 23	January 12, 26, 2022
July 14, 28	February 9, 23
August 11, 25	March 9, 23
September 8, 22	April 13, 27
October 13, 27	May 11, 25
November 10, 24	June 8, 22
December 8	

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on June 23, 2021.

- DPAC Quarterly Report
- Schedule of Meetings, 2021-2022



RECOMMENDATION APPROVED BY DPAC
 SUBMITTED TO THE SUPERINTENDENT/PRESIDENT

Date of DPAC Meeting	Recommendation	Status
<p>May 12, 2021</p>	<p><u>2021-2022 Annual Action Plan #1</u> (Revised April 28, 2021)</p> <p>Reduce racial equity gaps and increase completion of Academic and Career Paths through a critical review of practices for developing, approving, and assessing Program Learning Outcomes (PLOs) and course-level Student Learning Outcomes (SLOs).</p> <p><u>Fiscal/Budget Committee Response</u></p> <p>In order to engage with the Curriculum Committee and Program Review Committee to co-construct equity-informed practices for the development, approval, and assessment of Program and Course-Level Learning Outcomes (PLOs and SLOs, respectively), we need to provide professional development that equals to 24 hours for 24 Curriculum and Program Review members.</p> <p>Program review= 7 members +1 chair=8 Curriculum= 15 members +1 chair=16</p> <p>24 people total 24 hours anticipated</p> <p>Motion was made by Chris Bonvenuto and seconded by Peter Morse to approve revised Annual Action Plan #1 with budget committee input and forward the recommendation to the Superintendent/President for consideration.</p> <p>DPAC approved the recommendation with the following vote. Administration: Yes Management Association: Yes Academic Senate: Yes Faculty Association: Yes Associated Students: Yes (2) CSEA: Yes (2)</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Consider</p> <p><input type="checkbox"/> Modify</p> <p><input type="checkbox"/> Not Approved</p>

Superintendent's Response

Although Santa Monica College is still facing challenging fiscal concerns, we are in a good position to prioritize recommended 2021-2022 Annual Action Plan #1 and the corresponding budget request.

I approve the proposed 2021-2022 Annual Action Plan #1 recommended by DPAC on May 12, 2021. It is important to note that all annual budget allocations will need to be reviewed and may be adjusted if needed.

I recommend that before the 2022-2023 DPAC Annual Action Plans are submitted for the Superintendent/President's consideration, a detailed summary of relevant data/metrics should be provided in advance on the efficacy of all the 2021-2022 Annual Action Plans.

Signed:

A handwritten signature in blue ink that reads "Kathryn E. Jeffery". The signature is written in a cursive style with a large, stylized initial 'K'.

Kathryn E. Jeffery
Superintendent/President

Date: May 21, 2021

District Planning and Advisory Council (DPAC)
Meeting schedule through June 2021
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic	Invitees/Responsible Areas/ Related Reports
June 24	<ul style="list-style-type: none"> • COVID-19 Update • Budget Update • Accreditation Update 	
July 8	<ul style="list-style-type: none"> • Equal Employment Opportunity Plan • Review of DPAC Scope and Function/Update for 2020-2021 • COVID-19 Update • Budget Update 	<p>Tre'Shawn Hallbaker</p> <p>Jennifer Merlic</p> <p>Mike Tuitasi</p> <p>Chris Bonvenuto</p>
July 22	<ul style="list-style-type: none"> • DPAC Annual Report, 2019-2020 • COVID-19 Update • International Students Update • 2020-2021 Action Plans 	<p>Jennifer Merlic/Nate Donahue</p> <p>Mike Tuitasi</p> <p>Pressian Nicolov</p> <p>Chris Bonvenuto</p>
August 12	Meeting Cancelled	
August 26	<ul style="list-style-type: none"> • COVID-19 Update • 2020-2021 Annual Action Plans: Superintendent's Response • Responses to 2019-2020 Action Plans • Start process to develop 2021-2022 Action Plans 	<p>Mike Tuitasi</p> <p>Chris Bonvenuto/Jennifer Merlic</p> <p>DPAC</p> <p>Academic Senate Retreat: Discuss potential Action Plans for 2021-2022</p>
September 9	<ul style="list-style-type: none"> • COVID-19 Update • Information Technology Master Plan, 2020-2025 • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Marc Drescher</p> <p>DPAC</p> <p>Invite input from others as needed</p> <p>Review 2020-2021 Actions Plans</p>
September 23	<ul style="list-style-type: none"> • COVID-19 Update • Accreditation Mid-Term Report • Adopted 2020-2021 Budget • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Erica LeBlanc</p> <p>Chris Bonvenuto</p> <p>DPAC</p> <p>Invite input from others as needed</p>
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News (July – September)

October 14	<ul style="list-style-type: none"> • COVID-19 Update • Recommendation to Superintendent/President to establish a Presidential Task Force to assess impacts of the remote environment on the SMC student experience. • Discuss DPAC Quarterly Report and Video • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>DPAC Invite input from others as needed</p> <p>Invite Kiersten Elliott and Grace Smith</p>
October 28	<ul style="list-style-type: none"> • COVID-19 Update • Academic Senate Goals and Objectives • Submission of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Nate Donahue</p> <p>DPAC Invite input from others as needed</p>
November 11	No meeting - Holiday (Veterans Day)	
November 25	Cancel	
November 30	<p>Board of Trustees Goals and Priorities, 2020-2021</p> <p>Program Review Planning Summary</p> <p>Vision for Success/IE Dashboard</p> <p>Institutional Effectiveness Observations</p>	<p>Stephanie Amerian and Hannah Lawler</p> <p>Hannah Lawler</p>
December 9	<p>Continue development of Action Plans for 2021-2022</p> <p>Budget Committee Recommendation for use of HEERF/MSI funds</p>	<p>DPAC</p> <p>Chris Bonvenuto</p>
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(September --December)
January 13, 2021	<p>Finalize Action Plans for 2021-2022</p> <p>Governor's Proposed Budget for 2021-2022</p>	Review DPAC Actions/Discussions for DPAC News (October-December)
January 27	COVID-19 Update	Fiscal/Budget Committee Reviews 2021-2022 Annual Action Plans
February 10	<p>COVID-19 Update</p> <p>Discussion: Master Plan for Education</p>	DPAC
February 24	<p>COVID-19 Update</p> <p>Accreditation</p>	Nate Donahue
March 10	<p>COVID-19 Update</p> <p>Planning Discussion: Strategic Planning Cycle, 2022-2027</p>	<p>Superintendent/President</p> <p>Kathryn Jeffery</p>

March 24	Scale of Adoption Self-Assessment Action Plan Feedback Strategic Enrollment Management Plan, 2021-2026 COVID-19 Update	Pathways Team Pathways Team Teresita Rodriguez Mike Tuitasi
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(January-March)
April 14	Cancelled	
April 28	COVID-19 Update DPAC Video Spring Release/Quarterly Report, January – March 2021 Revised 2021-2022 Annual Action Plan #1 Review 2021-2022 Action Plans with Fiscal/Budget Committee input and forward them to the Superintendent/ President	Mike Tuitasi Nate Donahue Jennifer Merlic Chris Bonvenuto/Matt Hotsinpillar
May 12	COVID-19 Update Review of revised 2021-2022 Annual Action Plan #1 with Fiscal/Budget Committee input Proposed 2021-2022 Institutional Effectiveness metrics Discussion of the Institutional Effectiveness Committee’s role in establishing Action Plan metrics and other institutional metrics	Mike Tuitasi Chris Bonvenuto IEC DPAC
May 26	Meeting Cancelled	
June 9	Election of DPAC Vice-Chair COVID 19 Update Tentative Budget for 2021-2022 Annual Program Review Discussion with Institutional Effectiveness Committee Council of President’s Meeting:	DPAC Mike Tuitasi Chris Bonvenuto Dione Carter, Hannah Lawler, Stephanie Amerian IEC Draft Schedule of DPAC Meetings, 2021-2022, DPAC Quarterly Report
June 23	Review of DPAC Meetings, 2021-2022 Start process for responses to 2020-2021 Action Plans	DPAC
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(April-June)