



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, March 22, 2023. This meeting was conducted via Zoom Conference.

I. Call to Order -3:09 p.m.

II. Members Present

Mike Tuitasi Administration, Chair

Jason Beardsley, Administrative Representative

Chris Bonvenuto, Management Association Representative

Dione Carter, Management Association Representative

Stephanie Amerian, Academic Senate Representative

Peter Morse Faculty Association President

Elaine Roque, Faculty Association Representative

Cindy Ordaz, CSEA President

Martha Romano, CSEA Representative

III. The minutes of the DPAC meeting on March 8, 2023 were unanimously approved.

IV. Public Comments - None

V. Superintendent/President's Response to DPAC Recommendation – None

VI. Agenda

1. Update on 2022-2023 Annual Action Plan #1: Develop a Master Plan for Education, 2023-2028. The procurement timeline for selecting a consultant to assist the college with this effort occurred well into the Fall 2022 semester which resulted in only a nine-month timeframe for developing the MPE. It is suggested that the timeline be changed so the process will occur during the 2023-2024 academic year which allow for broader participation by college constituents in developing the MPE for 2024-2029. The consulting firm of Kenney & Company identified through procurement is supported by the Superintendent/President and will be presented to the Board for approval in May. See Kennedy & Company proposal [here](#). Upon approval of the contract, the college will begin outreach and organization of the process.

2. Discussion: Possible 2023-2024 Annual Plan #3 related to Enrollment and Retention. There was consensus that a 2023-2024 Annual Action Plan related to Enrollment and Retention is not needed. The Strategic Enrollment Management Plan will be presented to DPAC at its meeting on April 26, 2023.

VII. Report – Accreditation Update: This past Monday, members of the Accreditation Visiting team met with the Superintendent/President and the SMC Accreditation leadership to hear about the college's transparent, intentional and reflective process utilized in developing the ISER. Two open forums were scheduled at the request of the Accreditation Visiting Team's Chair, Dr. Keith Flamer. One was held on March 21<sup>st</sup> and the other is scheduled for March 28<sup>th</sup>. The forums, led by Dr. Flammer and Dr. David Wain Coon, Vice-Chair of the Visiting Team, are open

to the college community, excluding the Superintendent/President, the Board of Trustees, and members of Senior Staff. These forums provide an opportunity for participants to share what they like about the college and areas they think need improvement. The ground site visit is scheduled for the week of September 25, 2023. Link to: [Accreditation Website](#)

VIII. Adjournment – 3:47 p.m.

Meeting schedule for 2022-2023 (second and fourth Wednesdays each month at 3 p.m.)

April 26 (the April 12<sup>th</sup> meeting cancelled)

May 10, 24

June 14, 28