



Santa Monica Community College District
District Planning and Advisory Council
MEETING – NOVEMBER 30, 2020
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Monday, November 30, 2020 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I. Call to Order

II. Members

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Dionne Carter, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Tafari Alan, Associated Students Representative
Joshua Elizondo, Associated Students Representative

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council will participate in the meeting telephonically or by Zoom Conference.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/93886279276>

Or iPhone one-tap (US Toll): +16699006833,93886279276# or
+12532158782,93886279276#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom

Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III. Review of Minutes: October 28, 2020

IV. Reports

V. Superintendent/President's Response to DPAC Recommendations, if any.

VI. Agenda

1. COVID-19 Update
2. Board of Trustees Goals and Priorities, 2020-2021
3. Program Review Planning Summary
Link to Report: <https://www.smc.edu/administration/governance/district-planning-policies/documents/Program-Review-Planning-Summary-2019-2020.pdf>
4. Institutional Effectiveness Committee's Observations of SMC's Performance on Vision for Success/Student Equity Metrics and Recommendations
Link to Report: [https://www.smc.edu/administration/governance/academic-senate/committees/IE/DPACReports/2019-2020 IEC Report to DPAC Final.pdf](https://www.smc.edu/administration/governance/academic-senate/committees/IE/DPACReports/2019-2020%20IEC%20Report%20to%20DPAC%20Final.pdf)

VII. Adjournment

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

December 9
January 13, 27, 2021
February 10, 24
March 10, 24
April 14, 28
May 12, 26
June 9, 23

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on December 9, 2020.

District Planning and Advisory Council (DPAC)
Meeting schedule through June 2021
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic	Invitees/Responsible Areas/ Related Reports
June 24	<ul style="list-style-type: none"> • COVID-19 Update • Budget Update • Accreditation Update 	
July 8	<ul style="list-style-type: none"> • Equal Employment Opportunity Plan • Review of DPAC Scope and Function/Update for 2020-2021 • COVID-19 Update • Budget Update 	<p>Tre'Shawn Hallbaker</p> <p>Jennifer Merlic</p> <p>Mike Tuitasi</p> <p>Chris Bonvenuto</p>
July 22	<ul style="list-style-type: none"> • DPAC Annual Report, 2019-2020 • COVID-19 Update • International Students Update • 2020-2021 Action Plans 	<p>Jennifer Merlic/Nate Donahue</p> <p>Mike Tuitasi</p> <p>Pressian Nicolov</p> <p>Chris Bonvenuto</p>
August 12	Meeting Cancelled	
August 26	<ul style="list-style-type: none"> • COVID-19 Update • 2020-2021 Annual Action Plans: Superintendent's Response • Responses to 2019-2020 Action Plans • Start process to develop 2021-2022 Action Plans 	<p>Mike Tuitasi</p> <p>Chris Bonvenuto/Jennifer Merlic</p> <p>DPAC</p> <p>Academic Senate Retreat: Discuss potential Action Plans for 2021-2022</p>
September 9	<ul style="list-style-type: none"> • COVID-19 Update • Information Technology Master Plan, 2020-2025 • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Marc Drescher</p> <p>DPAC</p> <p>Invite input from others as needed</p> <p>Review 2020-2021 Actions Plans</p>
September 23	<ul style="list-style-type: none"> • COVID-19 Update • Accreditation Mid-Term Report • Adopted 2020-2021 Budget • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Erica LeBlanc</p> <p>Chris Bonvenuto</p> <p>DPAC</p> <p>Invite input from others as needed</p>
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News (July – September)

October 14	<ul style="list-style-type: none"> • COVID-19 Update • Recommendation to Superintendent/President to establish a Presidential Task Force to assess impacts of the remote environment on the SMC student experience. • Discuss DPAC Quarterly Report and Video • Continue development of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>DPAC Invite input from others as needed</p> <p>Invite Kiersten Elliott and Grace Smith</p>
October 28	<ul style="list-style-type: none"> • COVID-19 Update • Academic Senate Goals and Objectives • Submission of Action Plans for 2021-2022 	<p>Mike Tuitasi</p> <p>Nate Donahue</p> <p>DPAC Invite input from others as needed</p>
November 11	No meeting - Holiday (Veterans Day)	
November 25	Cancel	
November 30	<p>Board of Trustees Goals and Priorities, 2020-2021</p> <p>Program Review Planning Summary</p> <p>Vision for Success/IE Dashboard</p> <p>Institutional Effectiveness Observations</p>	<p>Stephanie Amerian and Hannah Lawler</p> <p>Hannah Lawler</p>
December 9	<p>Continue development of Action Plans for 2021-2022</p> <p>Board Goals and Priorities</p>	DPAC
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(September --December)
January 13, 2021	<p>Finalize Action Plans for 2021-2022</p> <p>Governor's Proposed Budget for 2021-2022</p>	Review DPAC Actions/Discussions for DPAC News (October-December)
January 27		Fiscal/Budget Committee Reviews 2021-2022 Annual Action Plans
February 10		
February 24		
March 10		Fiscal/Budget Committee forwards 2021-2022 Action Plans to DPAC with comments
March 24	Guided Pathways Scale of Adoption Assessment	Jennifer Merlic and Pathways Team
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(January-March)
April 14	DPAC review 2021-2022 Action Plans with Fiscal/Budget Committee input and forwards them to the Superintendent/ President	

April 28		
May 12		
May 26	Review 2021-2022 Annual Actions Plans with Budget Committee input	DPAC
June 9	Tentative Budget for 2021-2022	Chris Bonvenuto Hannah Lawler Vicki Drake and Erica LeBlanc
June 23	Start process for responses to 2020-2021 Action Plans	DPAC
	Council of Presidents	Review DPAC Actions/Discussions for DPAC News(April-June)



Board Goals and Priorities 2020-2021

Pandemic Crisis Management

As conditions permit, implement the SMC COVID-19 Roadmap to Recovery with the goal of resuming safe on-ground or hybrid operations by Spring 2021. Revise and update the plan as needed.

I. Educational Advancement, Quality, and Equity

1. Based on evidence, implement models of support and instruction that increase student success and decrease equity gaps.
 - Support the ongoing multi-racial equity and anti-racist work at Santa Monica College.
 - Prioritize addressing systemic barriers that racially minoritized students face in reaching their goals.
 - Engage in professional development including interpersonal work to further equity and our commitment to being an anti-racist institution.
2. Implement college initiatives to meet the Vision for Success (VFS) goals and provide the Board with annual progress reports that include data on:
 - Increase in course completion, transfer rates, and employment in student's field of study.
 - Progress in meeting Student Equity Plan and Redesign Goals and Objectives.
 - ASPEN Institute priority metrics
3. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of fulltime faculty over time.
4. Develop new programs and partnerships in the allied health sector.
5. Develop new programs and partnerships relevant to a post-COVID environment.

II. Student Life

6. Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.
7. Assess and fix system/structural issues that impede positive user experience in the application, enrollment, and financial aid process.
8. Continue implementing initiatives that focus on solving barriers related to students' financial resources.
 - Improve financial literacy.
 - Support faculty adoption of Open Educational Resources (OER) and other efforts to address the high cost of course materials.
 - Support student efforts in addressing food and housing insecurity.
 - Increase student participation in financial aid.
 - Place more students in jobs on and off campus.
 - Explore student housing possibilities.

9. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

III. Fiscal and Facilities

10. Provide reports for the Board that align with Board Goals and funding formula metrics.
11. Develop a strategic vision for the future of the college that is responsive to the opportunities and risks inherent in the Student Centered Funding Formula as it evolves.
12. Work with state and federal allies and legislators to align policy and funding with mission and fiscal health.
13. Continue efforts in revenue generation, cost control, re-organization, and enrollment management to achieve a sustainable budget that would include restoring salary freezes and reductions as soon as possible.
14. Build and maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.
15. Safeguard post-retirement employee benefits, and implement a plan to address increases in PERS, STRS, and other benefit obligations.
16. Update the Facilities Master Plan. Maintain progress on all SMC security, technology infrastructure, and facilities construction projects.
17. Continue as a model of sustainability.

IV. Community and Government Relationships

18. Ensure a supportive, inclusion, and collegial environment for students and staff.
19. Maintain good partnerships across systems s(Cities/SMMUSD) in fulfillment of SMC's vision and mission.
20. Continue support for special programs that serve local students and increase college readiness and success. Examples:
 - Concurrent and dual enrollment
 - SMC Promise
 - Young Collegians
21. Continue strong support for Emeritus College.
22. As safety permits, resume serving the community with stellar facilities and programs, Examples:
 - Planetarium, Santa Monica Swim Center, Corsair Field,
 - Broad Stage, Barrett Art Gallery, Early Childhood Lab School, KCRW,
 - Celebrate America

Reviewed by the Board of Trustees: September 1, 2020, October 6, 2020

Approved by the Board of Trustees: November 10, 2020