



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, October 26, 2022. This meeting was conducted via Zoom Conference.

I. Call to Order -3:04 p.m.

II. Members Present

Mike Tuitasi Administration, Chair
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administrative Representative
Chris Bonvenuto, Management Association Representative
Lisa Rose, Management Association Representative
Stephanie Amerian, Academic Senate Representative
Peter Morse, Faculty Association Representative
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Kamiko Greenwood, Associated Students President

III. The minutes of the DPAC meeting on September 28, 2022 were unanimously approved.

IV. Public Comments - None

V. Superintendent/President's Response to DPAC Recommendation - None

VI. Agenda

1. Update: COVID-19/Return to Campus.

The Emergency Operations Team (EOT) has developed a masking matrix which is now being circulated to the constituent group leadership for review and input. The EOT will address the concerns and questions received and revise the matrix accordingly. It was suggested that communication about the masking matrix be expanded to inform the college community and to solicit input.

COVID-cases: There were 928 new cases reported for today; 11 new deaths and 368 hospitalizations, representing a continuing decline in numbers. A map of the United States prepared by the CDC was shared showing the progression of cases since February 2022. The vaccine will continue to provide protection from new COVID variants. The EOT continues to follow guidance from the experts as college activities continue to increase. Student Services clerks are stationed on the main and satellite campus to provide customer service and dispense masks. Masking is still required indoors through the fall semester.

Guidelines for safety plans for special events and group meetings are available at the following links:

<https://www.smc.edu/news/coronavirus/documents/group-meeting-protocol.pdf>

<https://www.smc.edu/news/coronavirus/documents/special-event-covid-safety-guidelines.pdf>

2. Update: Accreditation. The final draft of the Institutional Self-Evaluation Report (ISER) will be presented to the Board of Trustees at its meeting on November 1, 2022. There will be a virtual accreditation team visit on March 23, 2023, and the team in-person visit will be the week of September 25, 2023.
3. Continue development of Action Plans for 2023-2024. DPAC reviewed the following 2022-2023 annual goals and discussed how they link to the proposed 2023-2024 Annual Action Plans.
 - Board of Trustees Annual Goals 2022-2023 and Ongoing Priorities
 - Academic Senate Annual Objectives, 2022-2023

III. Adjournment – 3:52 p.m.

Meeting schedule for 2022-2023 (second and fourth Wednesdays each month at 3 p.m.)

November 9, (23 cancelled)

December 14

January 11, 25, 2023

February 8, 22

March 8, 22

April 12, 26

May 10, 24

June 14, 28



Santa Monica Community College District
BOARD OF TRUSTEES

ANNUAL GOALS 2022-2023 AND ONGOING PRIORITIES

**Santa Monica College strives to be the best community college
in the world for our students, faculty, staff, and community.**

ANNUAL GOALS 2022-2023

The Future of the College

1. Complete a Master Education Plan that includes lessons-learned from COVID, challenges and opportunities presented by the economic and demographic landscape, and current and projected revenue and enrollment.
2. Successfully complete the Accreditation Institutional Self-Evaluation report.
3. Increase enrollment.

Educational Advancement, Quality and Equity

4. Safely increase the number of on-ground and hybrid courses and operations.
5. Decrease equity gaps and increase
 - Successful enrollment for first time applicants
 - Persistence from first term of enrollment to subsequent term
 - Course success in equitized gateway courses
 - Transfer level English and transfer level Math successful course completion in year one
 - Units successfully completed in year 1.
6. Decrease equity gaps and increase Vision For Success and Student Centered Funding Formula (SCFF) completion metrics for all populations – Bachelor Degrees, Transfers, AAs, ADTs, Chancellor’s Office approved Certificates.

Student Life

7. Complete an equity audit of all campus operations.

Fiscal Stewardship

8. Work with state and federal allies and legislators to increase and stabilize funding and the SCFF at a level that sustains the work of the college.
9. Reduce the gap between hold harmless and SCFF funding.
10. Minimize the deficit.
11. Maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.

Facilities

12. Update the Facilities Master Plan to support the vision for SMC's future.

Community Relations

13. Maintain productive partnerships across systems (Cities/SMMUSD) and the community in support of SMC's vision and mission.
 - Simplify enrollment processes for high school students.
14. Begin offering classes at the Malibu Campus.

ONGOING BOARD OF TRUSTEES PRIORITIES

The Future of the College

1. Develop new programs and partnerships that support the strategic vision and plan for the future of the college.

Educational Advancement, Quality, and Equity

2. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of full-time faculty over time.
3. Ensure a supportive, inclusive, and collegial environment for students and staff.
4. Continue support for the college's participatory governance structure.

Student Life

5. Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.
6. Continue implementing initiatives that focus on solving barriers related to students' financial resources and unmet basic needs.
7. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

Fiscal and Facilities

8. Continue efforts in revenue generation, cost control, re-organization, and enrollment management to ensure a sustainable budget.
9. Continue as a model of environmental sustainability.

Community and Government Relationships

10. Continue support for special programs that serve local students and increase college readiness and success.
11. Continue strong support for Emeritus Program.

Reviewed and Discussed by the Board of Trustees: September 13, 2022

Approved by the Board of Trustees: October 11, 2022

Academic Senate Goals

2022 – 2023

1. Equity and Redesign
 - Develop and implement strategies to close the equity gap for Black and Latinx students according to the SMC Equity Plan and institutionalize racial equity practices in the classroom and workplace.

2. Professional Development
 - Create a strategic plan for the EpiCenter that includes our collective vision (all employee groups) and specific goals that align with our Student Equity Plan and the CCCCCO Vision for Success
 - Synthesis—Facilitate communication about existing faculty development opportunities through Senate committees and Redesign—help build a Master Calendar; lend support to existing work (specifically logistics) so that faculty can focus on ideas and implementation

3. 75/25 Ratio and Full-Time Faculty Hiring
 - The Academic Senate of Santa Monica College requests the District Implement a the long-term full-time faculty hiring plan that achieves, in a timely manner, the goal of the 75-25 ratio.
 - i. Work with the Superintendent President, Senior Management, Academic Affairs, and HR and DPAC to follow the longitudinal plan for achieving the 75-25 ratio by 2026-27.
 - ii. Collaborate with the Office of Academic Affairs and HR to develop and implement a long-term faculty ranking process which is better suited to achieve the actual goals for faculty hiring outlined in the College Equity Plan and the 75-25 Plan.
 - iii. Help achieve robust and diverse hiring pools by working with the Department Chairs Committee and HR by following the Equity and Diversity Action Committee’s “[diverse hiring recommendations](#).”
 - iv. Advocate and call for the administration to publicly announce by May 1, 2023 a plan and timeline to bring the District’s ratio of credit hours taught by full-time faculty to part-time faculty to 75/25.

4. Distance Education
 - Foster a campus culture that considers and cultivates an equitable and quality experience for online teaching and learning.