



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, May 12, 2021. This meeting was conducted via Zoom Conference.

I. Call to Order -3:04 p.m.

II. Members Present

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Dione Carter, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Cindy Ordaz, CSEA Representative
Martha Romano, CSEA Representative
Tafari Alan, Associated Students Representative
Joshua Elizondo, Associated Students Representative

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council participated in the meeting by Zoom Conference.

III. Minutes of DPAC Meeting –March 24, 2021: The minutes were approved by consensus..

IV. Public Comments – None

V. Reports

VI. Superintendent/President's Response to DPAC Recommendation (*see next page*)

VII. Agenda

1. COVID-19 Update: Los Angeles County has moved to the yellow tier. Following are the recent updates:
 - In person lectures permitted up to 50% capacity.
 - Student activities held in person must adhere to attendance limits and other requirements in the County Guidance for Informal Social Gatherings: Appendix CC.
 - Cleaning guidance has been updated to align with CDC cleaning guidance.
 - Entry screening guidance has been updated to align with County Screening Guidance.
 - Institutions may increase on campus student housing density with modifications as described. Events, whether sponsored by the institution or student groups, are permitted and must fully comply with the appropriate County protocol.
 - Adjustments made for fully vaccinated individuals versus not fully vaccinated in terms of vulnerability to disease and need for quarantine after exposure.
 - Limitations on allowable campus activities and permissible reasons for faculty, staff, and students to be on campus have been partially lifted.
 - Special considerations for select campus activities involving visitors or external groups have been included.

The complete County of Los Angeles Department of Public Health, Order of the Health Officer is available at:

http://publichealth.lacounty.gov/media/coronavirus/docs/protocols/Reopening_HigherEducation.pdf

- President's Task Force. At the meeting on May 21st, the Task Force will be looking at data from existing surveys and identify additional information that is needed.

2. Review of revised 2021-2022 Annual Action Plan #1 with Fiscal/Budget Committee input

2021-2022 Annual Action Plan #1

Reduce racial equity gaps and increase completion of Academic and Career Paths through a critical review of practices for developing, approving, and assessing Program Learning Outcomes (PLOs) and course-level Student Learning Outcomes (SLOs).

Fiscal/Budget Committee Response

In order to engage with the Curriculum Committee and Program Review Committee to co-construct equity-informed practices for the development, approval, and assessment of Program and Course-Level Learning Outcomes (PLOs and SLOs, respectively), we need to provide professional development that equals to 24 hours for 24 Curriculum and Program Review members.

Program review= 7 members +1 chair=8

Curriculum= 15 members +1 chair=16

24 people total

24 hours anticipated

Motion was made by Chris Bonvenuto and seconded by Peter Morse to approve revised Annual Action Plan #1 with budget committee input and forward the recommendation to the Superintendent/President for consideration.

DPAC approved the recommendation with the following vote.

Administration: Yes

Management Association: Yes

Academic Senate: Yes

Faculty Association: Yes

Associated Students: Yes (2)

CSEA: Yes (2)

3. Proposed 2021-2022 Institutional Effectiveness metrics: DPAC reviewed a draft of the 2021-2022 metrics that includes the following dashboards:

- Academics
- Student Support
- Fiscal
- College Infrastructure
- Collegial Environment and Employee Diversity

Some suggested revisions will be incorporated in the document to be presented to the Institutional Effectiveness Committee for approval.

4. DPAC discussed the Institutional Effectiveness Committee's role in establishing Action Plan metrics and other institutional metrics.

It was suggested that metrics be considered for evaluating the Annual Action Plans. Existing metrics can be used for some of the Annual Action Plans, but developing new metrics would be needed for other Annual Action Plans. It was recommended that staff responsible for the 2021-2022 Annual Action Plans be invited to a workshop to be held in the fall during a DPAC meeting to discuss what data would be valuable and invite representatives of the Institutional Effectiveness Committee/Institutional Research to assist.

The discussion will continue at the next DPAC meeting with representatives of the Institutional Research Committee.

5. Adjournment – 5:05 p.m.

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

May 12, 26

June 9, 23

Meeting of the Council of Presidents (COP)



RECOMMENDATION APPROVED BY DPAC
 SUBMITTED TO THE SUPERINTENDENT/PRESIDENT

Date of DPAC Meeting	Recommendation	Status
<p>April 28, 2021</p>	<p><u>Background:</u> The following motion was approved by the Budget Committee regarding the 2021-2022 Annual Action Plans and forwarded to DPAC for consideration:</p> <p><u>Motion passed by Budget Committee 15 Yes – 1 Abstain</u> The Budget Committee has reviewed the DPAC Annual Action Plans and recommends the Annual Action plans to DPAC and Dr. Jeffery as presented, for consideration of inclusion in the 2021-2022 Budget. Additionally, the Budget Committee recommends DPAC pay close attention and report back on metrics of potential impact of long-term success of grant funded activities. DPAC will report back to the Budget Committee, findings from prior year Annual Action Plans that include metrics for Budget Committee to review.</p> <p>The Excel sheet outlining the expenditures related to the 2021-2022 Annual Action Plans and the individual budget sheets are attached.</p> <p><u>DPAC Recommendation</u> DPAC recommends that the Superintendent/President approve the proposed 2021-2022 Annual Actions Plans 2-8 and include them in the 2021-2022 Budget.</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> • <i>It is the intent of DPAC to collect and analyze outcomes metrics on each Action Plan to assess effectiveness.</i> • <i>Annual Action Plan #1 is under revision and will be forwarded to the Superintendent/President once finalized, but it is not anticipated to impact the District general fund budget.</i> <p>DPAC approved the recommendation with the following vote. Administration: Yes Management Association: Yes Academic Senate: Yes Faculty Association: Yes Associated Students: Yes (2) CSEA: Yes (2)</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Consider</p> <p><input type="checkbox"/> Modify</p> <p><input type="checkbox"/> Not Approved</p>

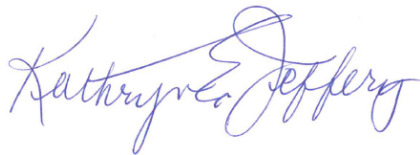
Superintendent's Response

Although Santa Monica College is still facing challenging fiscal concerns, we are in a good position to prioritize recommended 2021-2022 Annual Action Plans 2-8 and the corresponding budget requests using available COVID-19 funding from CARES and HERRF.

I approve the proposed 2021-2022 Annual Action Plans 2-8 recommended by DPAC on April 28, 2021. It is important to note that requested annual budget allocations will need to be reviewed and may be adjusted if needed.

Additionally, before the 2022-2023 DPAC Annual Action Plans are submitted for the Superintendent/ President's consideration, a detailed summary of relevant data/metrics should be provided in advance on the efficacy of the 2021-2022 Annual Action Plans.

Signed:



Kathryn E. Jeffery
Superintendent/President

Date: May 6, 2021