



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, March 9, 2022. This meeting was conducted via Zoom Conference.

I. Call to Order -3:03 p.m.

II. Members Present

Mike Tuitasi, Administration, Chair
Jamar London, Academic Senate President, Vice-Chair
Bradley Lane, Administration Representative
Chris Bonvenuto, Management Association Representative
Lisa Rose, Management Association Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Melody Mashouf, Associated Students Representative

III. Minutes of DPAC Meeting: February 23, 2022

The minutes were unanimously approved, with one abstention (Martha Romano).

IV. Public Comments – None

V. Superintendent/President's Response to DPAC Recommendation -None

VI. Reports - None

VII. Agenda

1. COVID-19 Update

The number of COVID-19 cases continues to decrease, and it is anticipated that there will be a loosening of guidelines for higher education, particularly around testing for events. Planning for on-site events which require safety plans are in progress. Staff and students on campus continue to follow safety protocols. PPE and other safety controls are available and working well. The SMC mask mandate is in place through the end of the spring semester. The Student Health department continues verification of student vaccinations and boosters, with a small backlog that is being addressed. Students who are verified are receiving wristbands for entering buildings. There is no outbreak or community spread on campus.

2. Accreditation Update: The co-editors are in the process of reviewing drafts submitted so far. The deadline is March 31st, after which the co-editors will complete the draft to submit to the Steering Committee by April 18th. The final standard write-ups will be submitted to the co-editors by May 31st. The Institutional Self-Evaluation Report (ISER) will be submitted to the Steering Committee for approval and then to the Superintendent for review before it is presented to the Board of Trustees.

3. Technology Master Plan Update: Marc Drescher, Chief Director of Information Technology, presented the [Technology Master Plan Update](#) and highlighted the following projects:
 - TERP Data Refresh: Datacenter servers and storage will be replaced with modern technology. Planned completion is October 2022.
 - New IT ticketing System: Implementation of a combined student and employee customer service ticketing system. Planned completion is October 2022.
 - Window Virtual Desktops: Provides remote access to lab software.
 - Apex Conversion: Conversion of WebISIS from Oracle forms to APEX. This project will extend the life of WebISIS.
 - Starfish Phase II: Phase II of GPS project kicked off in February 2022. MIS is working on integration of program files into Starfish system.
 - ISIS Database Upgrade: Upgraded Oracle database to extend the life of WebISIS.
 - Bank Mobile: Decommissioning of legacy disbursement of paper checks and implementation of BankMobile electronic fund disbursement.
 - Multi-Factor Authentication: Enhancement of security requiring multiple factors of authentication for critical systems.

The 2022-2023 Technology Plan will be presented in June 2022.

4. Discussion: DPAC Subcommittees. DPAC started a discussion regarding the function of the DPAC subcommittees, the methods of communication and how the work of the subcommittees support DPAC. This evolved into a discussion about the need to re-examine the structure of DPAC and how it functions related to all planning processes taking place at the college. There was consensus that there is a need for a position to oversee and monitor all planning. It was agreed that this concept be presented to senior staff for input. Models at other community colleges will be reviewed for reference.

VIII. Adjournment – 4:33 p.m.

Meeting schedule through June 2022 (second and fourth Wednesdays each month at 3 p.m.)

March 23

April 27

May 11, 25

June 8, 22