# DPAC Facilities Planning Subcommittee Meeting Minutes

**March 25 at 2:00 pm – 4:00 pm**

**This meeting will be conducted in person Drescher Loft, room 300 E**

**Members:**

Andrea Giraldo [as.activities@smc.edu](mailto:as.activities@smc.edu), Student Representatives NA

Don Girard, Administration Representative NA

Dagmar Gorman, CSEA Representative

Terry Kamibayashi, Administration Representative & Co-Chair

Kasey Garland, Administration Representative NA

Sasha King, Administration Representative

Jamar London, Faculty Representative & Co-Chair

Peter Morse, Faculty Representative

Elisa Meyer, Faculty Representative NA

Judith Eckstein, CSEA Representative

Cindy Ordaz, CSEA Representative NA

Charlie Yen, Administration Representative

**Interested Parties:**

Ferris Kawar

## Call to Order

2:03

## Public Comments

None

## Approval of Minutes

Approved, no abstentions.

## Facilities Planning / Maintenance Update, as needed

1. Facility Planning Update- Charlie announced state funding denied for Drescher Hall replacement
2. Maintenance Update- State scheduled maintenance projects updates: Terry provided updates- “still completing projects”
3. Farris Kawar presented- Climate action plan. What it is and why it is important. Also, discussed the facilities action plan which includes the request for energy master plan. Stressed the benefits of a climate action pan.

## Safety Issues Update, as needed

### Daniel Phillips reviewed the new SMC workplace injury reporting process: now implementing Company Nurse. Bulletin on the process was sent out Wednesday, March 12, 2025. Daniel reviewed the steps and benefits of the new process during the meeting. Daniel mentioned that wallet cards and posters of the process should have been received by department admins via office mail.

### Daniel also went over the workplace violence prevention program training as well as how to access it through the Risk Management tab on the SMC website.

## Agenda

### Review facilities planning & maintenance updates

### Safety issues update with Daniel Phillips.

### Climate action plan, Ferris Kawar

## Future Agenda items

### Review 5 Year Construction Plan, Charlie Yen

### Charlie will bring the draft plan in April, finalized draft plan in May and submit in June.

## Announcements – Corrected meeting date is April 22, 2025

## Adjournment – 3:37 P.M.

Meeting schedule for 2025: Last Tuesday of every month Jan -Dec 2025, from 2-4pm.

Next meeting: Tuesday, 4/22/25 (2:00 P.M- 4:00 P.M)

Location: Drescher Hall 300E

**For all documents, visit** <https://www.smc.edu/administration/governance/district-planning-policies/facilities-planning-subcommittee.php>